



**CDTA COMMITTEE AGENDA**  
**Performance Management/Audit Committee**  
**Wednesday, February 18, 2026 | 12:00 PM**  
**Microsoft Teams & 110 Watervliet Ave**

<b>Committee Item</b>	<b>Responsibility</b>
Call to Order	Peter Wohl
Approve Minutes of Wednesday, January 21, 2026	Peter Wohl
<b>Consent Agenda Items</b>	
<ul style="list-style-type: none"><li>• Approve Heavy Duty Engine Oil Contract</li><li>• Accept State Funding</li></ul>	Stacy Sansky Melissa Shanley
<b>Administrative Discussion Item</b>	
<ul style="list-style-type: none"><li>• Risk Management &amp; Workers' Compensation Report</li><li>• Monthly Management (Financial) Report</li><li>• Monthly Non-Financial (Performance) Report</li></ul>	Amanda Avery Patricia Cooper Gary Guy
Next Meeting: Wednesday, March 18, 2026, at 12:00pm via Microsoft Teams and 110 Watervliet Ave.	
Adjourn	Peter Wohl

# **Capital District Transportation Authority**

## **Performance Monitoring/Audit Committee**

### **Meeting Minutes – January 21, 2026, at 12:04 pm; 110 Watervliet Avenue, Albany**

In Attendance: Jayme Lahut, Peter Wohl, Denise Figueroa, Jackie McDonough, Frank Annicaro, Chris Desany, Lance Zarcone, Amanda Avery, Jaime Kazlo, Jon Scherzer, Mike Williams, Dave Williams, Stacy Sansky, Thomas Guggisberg, Trish Cooper, Jeremy Smith, Jack Grogan, Sarah Matrose, Rich Nasso Jr., Emily DeVito, Keosha Miles, Katarina Mozes, Jeanette Stumbaugh

### **Meeting Purpose**

Regular monthly meeting of the Performance Monitoring/Audit Committee. Committee Chair Peter Wohl noted that a quorum was present. Minutes from November 19, 2025, meeting were reviewed and approved.

### **Consent Agenda Items**

#### **Approve Contract Award for Purchase of Scheduling Services**

- CDTA utilizes the HASTUS scheduling system (GIRO Inc.) for fixed-route scheduling, operations, payroll, and service planning.
- Courval Scheduling, Inc. provides specialized professional services and proprietary expertise supporting full HASTUS optimization.
- Proposed contract supports a comprehensive review of CDTA's scheduling design, business rules, and operating parameters to ensure efficient use of the system amid ongoing service realignment.
- A resolution to approve a three-year contract with Courval Scheduling, Inc., of Laval, Quebec, for the purchase of professional scheduling services in an amount not to exceed \$325,000 will be recommended to the board.

#### **Approve the Annual Procurement Surplus Report**

- Annual disposition of surplus assets conducted in compliance with procurement policy.
- Surplus vehicles sold primarily via public auction; unsold items scrapped or donated where appropriate.
- Total proceeds of \$101,810 returned to the operating budget; applicable sales tax remitted.
- A resolution to approve *the Annual Procurement Surplus Report* will be recommended to the board.

#### **Approve the Annual Safety Management System Plan**

- FTA requires annual Board approval of the SMS Plan.
- Updates reviewed and approved by the Safety Committee.
- Plan was reviewed and approved by the FTA during the 2025 Triennial Audit.

- A resolution to approve the SMS plan in accordance with FTA requirements will be recommended to the board.

### **Administrative Discussion Items**

#### **Audit Committee**

- Internal Audit affirmed compliance with IIA Standard 1100, including independence, objectivity, and freedom from interference.
- Functional reporting to the PM/A Committee and administrative reporting to the CEO continue to reinforce audit independence.
- The Internal Audit Charter confirms authority, scope, and adherence to the IIA's International Professional Practices Framework.
- Together, the Annual Independence and Objectivity Statement and the Internal Audit Charter reinforce the integrity, transparency, and accountability of CDTA's governance framework.

#### **Monthly Management (Financial) Report – Presented by Patrica Cooper**

##### **Revenue Summary**

- MRT is 32.5% over budget for the month and 23.6% over budget YTD.
- Fares are 11.2% or \$202k under budget, which is in line with the last December fares. YTD customer fares are down 6.1 %
- Facilities Income is over budget 12.7% for the month and 7.2% YTD driven by parking revenue and West Facility rents.

##### **Expense Summary**

- Wages are under budget 1.2% for the month and 5.3% YTD. Phase 2 of our realignment went into effect Nov 30th and December had a reduction of 5,500 paid operator hours compared to last December.
- Health Benefits are over budget 7% for the month due to health insurance buy back going out in December. YTD is under budget by 0.7%.
- Purchased Transportation is under budget 0.83% for the month but 5.5% over budget YTD.
- Maintenance Services is 21.5% over budget in December and 1.8% YTD due to work that needed to be completed at the West Facility.
- Overall, we are in a satisfactory budget position, with a surplus of \$3.7 million.

#### **Monthly Non-Financial (Performance) Report – Presented by Lance Zarcone**

- **Ridership:** Down 1.7% YTD; fixed-route reductions offset by micro transit usage.
- **On-Time Performance:** Continued improvement (+7.0% YOY; +1.9% YTD).
- **Vehicle Reliability:** Preventive maintenance remains strong; MDBSI within acceptable range.

STAR Paratransit:

- **Ridership** growth continues (+7.4% YTD).
- **Missed trips** increased due to process/reporting changes, monitoring ongoing.
- **Customer comments** increased, requiring continued focused oversight.

**Next Meeting**

Wednesday, February 18, 2026, at 12:00 pm via Microsoft Teams and at 110 Watervliet Ave.

# **Capital District Transportation Authority**

## **Agenda Action Sheet**

**Subject:** Approve Purchase of Heavy-Duty Engine Oil  
**Committee:** Performance Monitoring/Audit  
**Meeting Date:** February 18, 2026

### **Objective of Purchase or Service:**

Engine oil is used in the CDTA bus fleet as part of regular maintenance, and the current contract is set to expire.

### **Summary of Staff Proposal:**

An Invitation for Bids (IFB) was issued that provided estimated annual usage of each type of oil as well as required composition to ensure compatibility with CDTA's fleet. CDTA uses synthetic oils for the non-revenue and paratransit fleets and a non-synthetic for the fixed route vehicles. Eleven (11) vendors downloaded the IFB and two (2) bids were received. The bid from Safety-Kleen was the lowest responsive and responsible bidder. This represents a 45% decrease from the current price.

### **Proposed Action:**

I recommend a one-year contract with one optional renewal year for the purchase of Heavy-Duty Engine Oil be awarded to Safety-Kleen Systems, Inc of Norwell, MA for an estimated cost of \$345,758. Year 2 pricing will change based on the Producers Price Index for Lubricating Oils and Greases Made in a Refinery (PPI # 3241103241107) Final costs will be determined by actual usage.

### **Manager:**

David Williams, Director of Maintenance

**CAPITAL DISTRICT TRANSPORTATION AUTHORITY**  
**Staff Contract Award Certification**

**1. TYPE OF CONTRACT (check one):**

☐ Construction & Maintenance      ☒ Goods, Commodities & Supplies      ☐ Bus Purchase  
☐ Services & Consultants      ☐ Transportation & Operational Services

**2. TERMS OF PERFORMANCE (check one):**

☐ One-Shot Deal: Complete scope and fixed value  
☐ Fixed Fee For Services: Time and materials - open value  
☒ Exclusive Purchase Contract: Fixed cost for defined commodity with indefinite quantity  
☐ Open Purchase Contract: Commitment on specifications and price but no obligation to buy  
☐ Change Order: Add on to existing contract

**3. CONTRACT VALUE:**

\$345,758 fixed estimated (circle one)

**4. PROCUREMENT METHOD (check one):**

☐ Request for Proposals (RFP)      ☒ Invitation for Bids (IFB)      ☐ Other

**5. TYPE OF PROCEDURE USED (check one):**

☐ Micro Purchases (Purchases up to \$2,499.00)      ☐ Small Purchases (\$25,000 up to \$100,000)  
☒ Sealed Bid/Invitation for Bids (IFB) (Over \$100,000)      ☐ Request for Proposals (RFP)  
☐ Professional Services (Over \$25,000)      ☐ Sole or Single Source (Non-Competitive)

**6. SELECTION CRITERION USED:**

Number of Proposals/Bids Solicited # 11 or Advertised  
Number of Proposals/Bids Received # 2

Attach Summary of Bids/Proposals

**7. Disadvantaged Business Enterprise (DBE) involvement**

Are there known DBEs that provide this good or service?      Yes      No  
Number of DBEs bidding/proposing      \_\_\_\_\_  
DBE Certification on file?      Yes      No      Not Applicable  
Was contract awarded to a DBE?      Yes      No  
Number of DBE Subcontractors      0  
DBE Subcontractor Name and Certification Type:

**8. LEGAL NAME and ADDRESS OF CONTRACTOR/VENDOR:** Safety-Kleen Systems, Inc.

42 Longwater Drive

Norwell, MA 02061

**8. SOURCE OF FUNDS:** Operating Budget

**9. COMPLIANCE WITH STATE AND FEDERAL RULES:**

Non-Collusion Affidavit of Bidder      (Yes, No, N/A)  
Disclosure & Certificate of Prior Non-Responsibility Determinations      (Yes, No, N/A)  
Disclosure of Contacts (only RFPs)      (Yes, No, N/A)  
Certification with FTA's Bus Testing Requirements      (Yes, No, N/A)

**10. RESPONSIBLE STAFF CERTIFIES THE INTEGRITY OF THIS PROCUREMENT/CONTRACT:**

Stacy Sansky, Director of Procurement      DATED: February 18, 2026



## Bid Summary



Contract Name: Heavy Duty Engine Oil

Contract No: CDTA Maint 216-3000

Date/Time of Opening: February 4, 2022 1:00PM

Bidder Contact Information	Base Bid/Lump Sum Price	Bid Alternate- FULL SYNTHETIC	Subcontractors If known/as applicable (Names only)	DBE/MWBE/SDVOB Status
Name: Brentag Lubricants Address: 1064 Goffs Falls Road, Manchester, NH 03103 Contact: Jose Bonilla Email: blnebids@brenntag.com Phone: 603.222.2900	Multigrade SAE 15W-40 \$9.15/gal Multigrade SAE 5W-20 \$7.51/gal Multigrade SAE 5W-30 \$7.51/gal	Multigrade SAE 5W-40 \$16.35 Multigrade SAE 5W-20 \$8.66 Multigrade SAE 5W-30 \$8.66	1 2 3 4 5	DBE __ MBE __ WBE __ SDVOB __ DBE __ MBE __ WBE __ SDVOB __ DBE __ MBE __ WBE __ SDVOB __ DBE __ MBE __ WBE __ SDVOB __ DBE __ MBE __ WBE __ SDVOB __
Name: Safety-Kleen Systems, Inc. Address: 42 Longwater Drive Norwell, MA 02061 Contact: Benjamin Nolan Email: bps.government@safety-kleen.com Phone: 331.322.5284	Multigrade SAE 15W-40 \$7.80/gal Multigrade SAE 5W-20 \$6.80/gal Multigrade SAE 5W-30 \$6.80/gal	Multigrade SAE 5W-40 \$18.75 Multigrade SAE 5W-20 \$8.25 Multigrade SAE 5W-30 \$8.25	1 2 3 4 5	DBE __ MBE __ WBE __ SDVOB __ DBE __ MBE __ WBE __ SDVOB __ DBE __ MBE __ WBE __ SDVOB __ DBE __ MBE __ WBE __ SDVOB __ DBE __ MBE __ WBE __ SDVOB __
Name: Address: Contact: Email: Phone:	\$ _____  Total w/selected Alternates: \$	Alternate 1:  Alternate 2:	1 2 3 4 5	DBE __ MBE __ WBE __ SDVOB __ DBE __ MBE __ WBE __ SDVOB __ DBE __ MBE __ WBE __ SDVOB __ DBE __ MBE __ WBE __ SDVOB __ DBE __ MBE __ WBE __ SDVOB __
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I, Frank Annicaro Chief Executive Officer of The Capital District Transportation Authority hereby certify that the above is a true, complete and accurate record of the bids received on the date and time listed above for this project.		Signature: _____		

## **Capital District Transportation Authority Agenda Action Sheet**

**Subject:** Resolution to Accept State Funding  
**Committee:** Performance Monitoring/Audit  
**Meeting Date:** February 18, 2026

### **Objective of Purchase or Service:**

New York State Department of Transportation (NYSDOT) requires a CDTA Board resolution prior to being reimbursed for expenses incurred as part of this agreement. The resolution allows us to execute an agreement with NYSDOT to accept \$17,500,000.

### **Summary of Staff Proposal:**

CDTA was awarded competitive funding by the New York State Department of Transportation through the Zero-Emission Transit Transition Program (ZETT) for advancement of the West Facility project and a pilot program to prove how effective Hydrogen Fuel Cell Buses perform. These funds are provided at a 100% NYS share with National Grid providing \$4,000,000 in costs for utility construction and installation as match. The intention of the ZETT program is to use the funding to leverage future Federal funding to support the complete construction of the West Facility.

### **Financial Summary and Source of Funds:**

NYSDOT Contract K007669 will fund a total of \$17,500,000, as detailed below.

<b>Project Phase / Component</b>	<b>ZETT Funding</b>	<b>National Grid Funding</b>
Planning / Conceptual Design	\$100,000	
Engineering / Design – Preliminary to Final	\$7,500,000	
Other Project Development – NEPA/SEQR	\$100,000	
Infrastructure / Utility Construction	\$6,000,000	\$4,000,000
Two (2) Hydrogen Fuel Cell Electric Buses & Portable Hydrogen Fueling	\$3,800,000	

### **Proposed Action:**

I recommend that we provide a Board resolution to NYSDOT to execute an agreement to accept \$17,500,000 in funding.

**Manager:**  
Melissa Shanley, Grants Manager



## Memorandum

Date: February 13, 2026

To: Performance Monitoring/Audit Committee

From: General Counsel

Subject: Risk Management and Workers Compensation Self-Insurance Accounts,  
as of 1/1/26

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Our procedures require a quarterly review of the adequacy of the Risk Management Self-Insurance Account and the separate Workers Compensation Self-Insurance Account.

### 1. Risk Management:

CDTA is self-insured for most liability exposures up to \$2 million. If at all possible, liability and automobile (AL and PD) claims are managed and defended internally. These claims include bodily injury, property damage, and certain other claims including no-fault.

Reasonable prudence dictates that in view of the \$2 million self-insured retention and the volatility of the market, we should be prepared to absorb at least one total loss (preferably two) along with the projected value of incurred losses.

- **Projected Losses** (incurred but unpaid): \$1,997,700  
(increase of \$539,590 (+37%) for the quarter)
- **Self-Insured Retention** (one) \$2,000,000
- **Market Value of Account:** \$3,713,893  
(increase of \$58,766 (+1.61%) for the quarter)

### 2. Workers Compensation:

We have retained an actuary to project monthly expenditures under the self-insurance program for workers' compensation that was initiated on 8/14/02. This formula is based upon actual experience, an annual valuation at the end of the fiscal year, and an annual projection of expenses adjusted for actual expenses in the current year. The projection includes both IBNR and the projected value of claims, expenses and assessment.

- **Projected Claims:** \$8,375,342  
(increase of \$144,829 (+1.76%) for the quarter)
- **Market Value of Account:** \$12,085,988  
(increase of \$506,950 (+4.38%) for the quarter)

### 3. Liability/Auto Claims:

As of 1/1/26, we had 47 pending liability claims, 34 of which were in suit. A number of inactive cases have been closed out. The majority of the active claims are in various stages of discovery, while a few have been referred to outside counsel and are nearing trial or other final disposition. As of 1/1/26, CDTA had 13 liability claims with reserves of \$10,000 or more, 7 of which have reserves of \$25,000 or more. It is always our intention to carry adequate funds to cover the aggregate value of anticipated losses.

**Conclusion:** It is my opinion that the balances of the Risk Management and Workers' Compensation Self-Insurance Accounts are adequate to meet the anticipated needs of CDTA and its subsidiaries at the present time. *Due to the high-risk nature of our operations, we anticipate an increase in claims made against the Authority. Because of our self-insured status, it is prudent to maintain adequate funds to account for the increases in claims.*

Copy: Chairperson, Performance Monitoring Committee  
Chief Executive Officer

1/31/2026

# Monthly Management Report

January 2026



## Monthly Management Report (MMR) - January 2026

### Executive Summary

				Current Month		Year to Date	
REVENUE		Actual	Budget	(\$ Variance	(%) Variance	(\$ Variance	(%) Variance
1	Mortgage Tax	\$ 1,102,677	\$ 1,054,167	\$ 48,510	4.60%	\$ 2,285,013	21.68%
2	Customer Fares	\$ 1,559,930	\$ 1,809,808	\$ (249,878)	-13.81%	\$ (1,239,169)	-6.85%
3	Facilities Income	\$ 337,981	\$ 336,410	\$ 1,571	0.47%	\$ 218,654	6.50%
EXPENSES		Actual	Budget	(\$ Variance	(%) Variance	(\$ Variance	(%) Variance
4	Wages	\$ 5,670,364	\$ 5,976,923	\$ (306,559)	-5.13%	\$ (3,143,081)	-5.26%
5	Workers' Compensation	\$ 322,510	\$ 228,060	\$ 94,450	41.41%	\$ (466,137)	-20.44%
6	Maintenance Services	\$ 608,484	\$ 454,060	\$ 154,424	34.01%	\$ 643,469	14.17%
7	Fuel	\$ 545,568	\$ 669,747	\$ (124,179)	-18.54%	\$ (782,958)	-11.69%
						YTD Revenue	-0.25%
						YTD Expenses	-3.08%

#### **Revenue Summary**

- 1 MRT is 4.6% over budget for the month and 21.7% over budget YTD.
- 2 Customer fares are 13.81% under budget for the month January and 6.8% under budget YTD.
- 3 Facilities income is on budget for the month and 6.5% over budget YTD.

#### **Expense Summary**

- 4 Wages are under budget 5.13% for the month and 5.3% YTD. 2nd realignment and gained efficiencies are producing the savings.
- 5 Workers' Compensation is over budget 41% for the month due to timing but is under budget YTD by 20.4%.
- 6 Maintenance Services is over budget 34% in January due to snow removal and timing of custodial invoices. YTD is 14.2% over budget.
- 7 Fuel is 18.5% under budget for the month and 11.7% YTD due to reduction in platform miles.

**Note** Overall, we are in a satisfactory budget position, with a surplus of \$3.5 million.

**CAPITAL DISTRICT TRANSPORTATION AUTHORITY  
MONTHLY MANAGEMENT REPORT  
CONSOLIDATED BALANCE SHEET**

	Jan-26	Jan-25
<b>Assets</b>		
<b>Current Assets:</b>		
Cash	\$14,989,487	\$18,444,197
Investments	\$39,137,341	\$47,102,132
Receivables:		
Mortgage Tax	\$868,594	\$1,535,669
Federal Grants	\$27,250,769	\$9,996,198
New York State Operating Assistance	\$6,511,035	\$6,096,394
Trade and Other	\$8,144,057	\$7,113,242
Advances to Capital District Transportation Committee	\$2,191,397	\$1,210,411
Materials, Parts and Supplies	\$7,066,741	\$5,923,923
Prepaid Expenses	\$2,534,756	\$2,315,712
<b>Sub-Total Current Assets</b>	<b>\$108,694,179</b>	<b>\$99,737,878</b>
<b>Noncurrent Assets:</b>		
Capital Assets, net	\$143,959,812	\$125,366,310
<b>Deferred outflows of resources:</b>		
Deferred outflows of resources related to OPEB	\$6,404,604	\$9,213,739
Deferred outflows of resources from pension	\$3,720,844	\$4,240,984
<b>Sub-Total Deferred outflows of resources:</b>	<b>\$10,125,448</b>	<b>\$13,454,723</b>
<b>Total for Assets</b>	<b>\$262,779,439</b>	<b>\$238,558,911</b>
<b>Liabilities</b>		
<b>Current Liabilities:</b>		
Accounts Payable	\$7,441,208	\$5,524,062
Accrued Expenses	\$10,900,074	\$5,781,721
Unearned Revenue	\$2,887,076	\$3,488,390
Line of Credit	\$0	\$0
<b>Sub-Total Current Liabilities</b>	<b>\$21,228,358</b>	<b>\$14,794,173</b>
<b>Noncurrent Liabilities:</b>		
Capital Lease Agreement	\$15,374,334	\$16,617,026
Estimated Provision for Existing Claims and Settlements	\$10,404,680	\$9,623,237
Other postemployment benefits	\$66,811,397	\$68,313,217
Net Pension Liability	\$3,687,602	\$5,493,758
<b>Sub-Total Noncurrent Liabilities</b>	<b>\$96,278,013</b>	<b>\$100,047,238</b>
<b>Deferred inflows of resources:</b>		
Deferred inflows of resources from pension	\$2,176,474	\$480,710
Deferred inflows of resources from OBEP	\$39,316,956	\$38,379,964
<b>Sub-Total Deferred inflows of resources</b>	<b>\$41,493,430</b>	<b>\$38,860,674</b>
<b>Total for Liabilities</b>	<b>\$158,999,801</b>	<b>\$153,702,085</b>
<b>Net Position</b>		
Net Investment in Capital Assets	\$108,241,228	\$108,241,228
Unrestricted	(\$4,461,590)	(\$23,384,402)
<b>Total for Net Position</b>	<b>\$103,779,638</b>	<b>\$84,856,826</b>
<b>Total Liabilities and Net Position</b>	<b>\$262,779,439</b>	<b>\$238,558,911</b>

**CAPITAL DISTRICT TRANSPORTATION AUTHORITY**  
**CONSOLIDATED STATEMENT OF OPERATIONS**  
**Jan-26**

	<u>To Date Actual</u>	<u>Annual Budget</u>	<b>83%</b>
<b>REVENUE:</b>			
AUTHORITY	\$14,659,889	\$12,871,000	114%
TRANSIT	\$104,673,852	\$129,342,309	81%
ACCESS	\$609,812	\$630,000	97%
CDTA FACILITIES	\$3,701,091	\$4,186,924	88%
<b>TOTAL REVENUE</b>	<hr/> \$123,644,645	<hr/> \$147,030,233	<hr/> 84%
<b>EXPENSE:</b>			
AUTHORITY	\$18,947,203	\$23,698,326	80%
TRANSIT	\$96,894,843	\$119,545,669	81%
ACCESS	\$700,513	\$1,162,721	60%
CDTA FACILITIES	\$2,449,644	\$2,592,516	94%
<b>TOTAL EXPENSE</b>	<hr/> \$118,992,204	<hr/> \$146,999,233	<hr/> 81%
 Revenue over (under) Expenses	 \$4,652,440		
Depreciation	<hr/> \$16,250,000		
Excess of Revenue over (under) Expenses	(\$11,597,560)		
Transfer from Capital Project Fund	\$0		
Transfer to Risk Mngt Fund	\$0		
Transfer from Risk Mngt Fund	\$0		
Transfer from Vehicle Replacement	\$0		
Transfer to Vehicle Replacement	\$0		
Transfer to Capital Projects Fund	\$0		
Transfer from Operating Fund	\$8,125,015		
Transfer to Operating Fund	\$0		
Transfer from Worker's Comp Fund	\$0		
Transfer to Worker's Comp Fund	<hr/> \$2,198,090		
 *Net Excess of Revenue over (under) Expenses	 (\$1,274,455)		
*Contribution to required fleet replacement.			

**CAPITAL DISTRICT TRANSPORTATION AUTHORITY**  
**Jan-26**

**BUDGET VARIANCE REPORT**

<b>CONSOLIDATED</b>									
<b>This Month</b>					<b>Year to Date</b>				<b>Annual</b>
<b>Actual</b>	<b>Budget</b>	<b>Variance</b>	<b>% Variance</b>		<b>Actual</b>	<b>Budget</b>	<b>Variance</b>	<b>% Variance</b>	<b>Budget</b>
<b>Operating Revenue</b>									
Mortgage Tax	\$1,102,677	\$1,054,167	\$48,510	4.60%	\$12,826,679	\$10,541,667	\$2,285,013	21.68%	\$12,650,000
Customer Fares	\$1,559,930	\$1,809,808	(\$249,879)	-13.81%	\$16,858,913	\$18,098,083	(\$1,239,169)	-6.85%	\$21,717,699
Advertising Revenue	\$152,083	\$152,083	\$0	0.00%	\$1,759,452	\$1,520,833	\$238,619	15.69%	\$1,825,000
Facilities Income	\$337,981	\$336,410	\$1,571	0.47%	\$3,582,757	\$3,364,103	\$218,654	6.50%	\$4,036,924
Interest Income	\$19,734	\$8,333	\$11,400	136.81%	\$310,246	\$83,333	\$226,913	272.30%	\$100,000
Misc. Income	\$36,026	\$14,125	\$21,901	155.05%	\$374,096	\$141,250	\$232,846	164.85%	\$169,500
<b>Total Operating Revenue</b>	<b>\$3,208,430</b>	<b>\$3,374,927</b>	<b>(\$166,497)</b>	<b>-4.93%</b>	<b>\$35,712,144</b>	<b>\$33,749,269</b>	<b>\$1,962,875</b>	<b>5.82%</b>	<b>\$40,499,123</b>
<b>Operating Assistance</b>									
New York State Aid	\$5,766,267	\$5,992,766	(\$226,499)	-3.78%	\$57,662,670	\$59,927,655	(\$2,264,985)	-3.78%	\$71,913,186
County Aid	\$159,750	\$159,750	\$0	0.00%	\$1,597,501	\$1,597,501	\$0	0.00%	\$1,917,001
Federal Aid	\$2,554,660	\$2,554,660	\$0	0.00%	\$25,546,603	\$25,546,603	\$0	0.00%	\$30,655,923
Operating Grants	\$170,417	\$170,417	\$0	0.00%	\$1,704,167	\$1,704,167	\$0	0.00%	\$2,045,000
<b>Total Operating Assistance</b>	<b>\$8,651,094</b>	<b>\$8,877,593</b>	<b>(\$226,499)</b>	<b>-2.55%</b>	<b>\$86,510,940</b>	<b>\$88,775,925</b>	<b>(\$2,264,985)</b>	<b>-2.55%</b>	<b>\$106,531,110</b>
<b>Total Revenue and Assistance</b>	<b>\$11,859,524</b>	<b>\$12,252,519</b>	<b>(\$392,995)</b>	<b>-3.21%</b>	<b>\$122,223,084</b>	<b>\$122,525,194</b>	<b>(\$302,110)</b>	<b>-0.25%</b>	<b>\$147,030,233</b>
<b>Expenses</b>									
Salaries and Wages	\$5,670,364	\$5,976,923	(\$306,559)	-5.13%	\$56,626,153	\$59,769,234	(\$3,143,081)	-5.26%	\$71,723,081
Payroll Taxes	\$372,060	\$433,327	(\$61,267)	-14.14%	\$4,079,565	\$4,333,269	(\$253,704)	-5.85%	\$5,199,923
Health Benefits	\$1,174,551	\$1,195,190	(\$20,639)	-1.73%	\$11,859,750	\$11,951,898	(\$92,148)	-0.77%	\$14,342,278
Workers Compensation	\$322,510	\$228,060	\$94,450	41.41%	\$1,814,461	\$2,280,598	(\$466,137)	-20.44%	\$2,736,718
Other Benefits	\$667,479	\$459,374	\$208,105	45.30%	\$4,882,370	\$4,593,738	\$288,633	6.28%	\$5,512,485
Professional Services	\$446,114	\$495,867	(\$49,753)	-10.03%	\$4,292,150	\$4,958,667	(\$666,517)	-13.44%	\$5,950,400
Materials & Supplies	\$145,199	\$183,421	(\$38,222)	-20.84%	\$1,773,730	\$1,834,208	(\$60,478)	-3.30%	\$2,201,050
Miscellaneous	\$76,671	\$108,156	(\$31,484)	-29.11%	\$825,258	\$1,081,557	(\$256,298)	-23.70%	\$1,297,868
Purchased Transportation	\$1,068,089	\$1,123,000	(\$54,911)	-4.89%	\$11,727,053	\$11,230,000	\$497,053	4.43%	\$13,476,000
Maintenance Services	\$608,484	\$454,060	\$154,424	34.01%	\$5,184,073	\$4,540,604	\$643,469	14.17%	\$5,448,725
Liability - Claims	\$41,491	\$39,583	\$1,908	4.82%	\$626,238	\$395,833	\$230,405	58.21%	\$475,000
Utilities	\$195,364	\$120,375	\$74,989	62.30%	\$1,553,277	\$1,203,750	\$349,527	29.04%	\$1,444,500
Fuel	\$545,568	\$669,747	(\$124,179)	-18.54%	\$5,914,514	\$6,697,472	(\$782,958)	-11.69%	\$8,036,966
Parts, Tires, Oil	\$561,995	\$641,917	(\$79,922)	-12.45%	\$6,234,264	\$6,419,167	(\$184,903)	-2.88%	\$7,703,000
General Insurance	\$143,165	\$123,520	\$19,645	15.90%	\$1,359,717	\$1,235,200	\$124,517	10.08%	\$1,482,240
<b>Total EXPENSES</b>	<b>\$12,039,105</b>	<b>\$12,252,519</b>	<b>(\$213,415)</b>	<b>-1.74%</b>	<b>\$118,752,574</b>	<b>\$122,525,194</b>	<b>(\$3,772,620)</b>	<b>-3.08%</b>	<b>\$147,030,233</b>
<b>Surplus/Deficit</b>	<b>(\$179,580)</b>	<b>\$0</b>	<b>(\$179,581)</b>		<b>\$3,470,510</b>	<b>\$0</b>	<b>\$3,470,510</b>		<b>\$0</b>

**CAPITAL DISTRICT TRANSPORTATION AUTHORITY**  
**Jan-26**

**BUDGET VARIANCE REPORT**

<b>NON-TRANSIT</b>									
<b>This Month</b>					<b>Year to Date</b>				<b>Annual</b>
<b>Actual</b>	<b>Budget</b>	<b>Variance</b>	<b>% Variance</b>		<b>Actual</b>	<b>Budget</b>	<b>Variance</b>	<b>% Variance</b>	<b>Budget</b>
Operating Revenue									
Mortgage Tax	\$1,102,677	\$1,054,167	\$48,510	4.60%	\$12,826,679	\$10,541,667	\$2,285,013	21.68%	\$12,650,000
Interest Income	\$19,586	\$8,333	\$11,253	135.03%	\$308,076	\$83,333	\$224,742	269.69%	\$100,000
Interest Inc-Invest/Change in Invest	\$135,716	\$0	\$135,716	0.00%	\$1,420,967	\$0	\$1,420,967	0.00%	\$0
Misc. Income - Authority	\$10,417	\$10,083	\$333	3.31%	\$104,167	\$100,833	\$3,334	3.31%	\$121,000
Total Operating Revenue	\$1,268,396	\$1,072,583	\$195,812	18.26%	\$14,659,889	\$10,725,833	\$3,934,056	36.68%	\$12,871,000
Expenses									
Labor - Authority	\$839,993	\$838,923	\$1,069	0.13%	\$8,271,145	\$8,389,233	(\$118,088)	-1.41%	\$10,067,080
Fringe - Authority	\$538,876	\$483,961	\$54,915	11.35%	\$4,948,848	\$4,839,610	\$109,238	2.26%	\$5,807,532
Materials & Supplies - Authority	\$6,591	\$15,706	(\$9,116)	-58.04%	\$170,246	\$157,063	\$13,183	8.39%	\$188,475
Professional Services - Authority	\$226,516	\$269,073	(\$42,556)	-15.82%	\$2,248,871	\$2,690,727	(\$441,857)	-16.42%	\$3,228,873
Other Expenses - Authority	\$318,707	\$367,197	(\$48,491)	-13.21%	\$3,308,094	\$3,671,972	(\$363,879)	-9.91%	\$4,406,367
Total Expenses	\$1,930,682	\$1,974,861	(\$44,179)	-2.24%	\$18,947,203	\$19,748,605	(\$801,402)	-4.06%	\$23,698,326
Surplus/(Deficit)	(\$662,286)	(\$902,277)	\$239,991		(\$4,287,314)	(\$9,022,772)	\$4,735,458		(\$10,827,326)



**CAPITAL DISTRICT TRANSPORTATION AUTHORITY**

**Jan-26**

BUDGET VARIANCE REPORT		TRANSIT								Annual Budget
		This Month				Year to Date				
		Actual	Budget	Variance	% Variance	Actual	Budget	Variance	% Variance	
Operating Revenue										
	Passenger Fares-Transit	\$840,477	\$1,093,137	(\$252,660)	-23.11%	\$9,609,558	\$10,931,369	(\$1,321,811)	-12.09%	\$13,117,643
	Contracts - Transit	\$664,171	\$664,171	\$0	0.00%	\$6,641,713	\$6,641,713	\$0	0.00%	\$7,970,056
	Advertising-Transit	\$139,583	\$139,583	\$0	0.00%	\$1,634,452	\$1,395,833	\$238,620	17.10%	\$1,675,000
	Misc. Income - Transit	\$25,609	\$4,042	\$21,567	533.62%	\$277,189	\$40,417	\$236,773	585.83%	\$48,500
Total Operating Revenue		\$1,669,840	\$1,900,933	(\$231,092)	-12.16%	\$18,162,913	\$19,009,333	(\$846,418)	-4.45%	\$22,811,199
Operating Assistance										
	State Aid	\$5,766,267	\$5,992,766	(\$226,499)	-3.78%	\$57,662,670	\$59,927,655	(\$2,264,985)	-3.78%	\$71,913,186
	County Aid	\$159,750	\$159,750	\$0	0.00%	\$1,597,500	\$1,597,501	\$0	0.00%	\$1,917,001
	Federal Aid - Transit	\$2,554,660	\$2,554,660	\$0	0.00%	\$25,546,603	\$25,546,603	\$0	0.00%	\$30,655,923
	Other Grants - Federal	\$170,417	\$170,417	\$0	0.00%	\$1,704,167	\$1,704,167	\$0	0.00%	\$2,045,000
Total Operating Assistance		\$8,651,094	\$8,877,593	(\$226,499)	-3.78%	\$86,510,939	\$88,775,925	(\$2,264,985)	-3.78%	\$106,531,110
Total Revenue and Assistance		\$10,320,934	\$10,778,526	(\$457,591)	-4.25%	\$104,673,852	\$107,785,258	(\$3,111,403)	-2.89%	\$129,342,309
Expenses										
	Labor - Maintenance	\$1,175,065	\$1,035,853	\$139,212	13.44%	\$10,298,579	\$10,358,530	(\$59,951)	-0.58%	\$12,430,236
	Labor - Transportation	\$3,148,720	\$3,614,009	(\$465,289)	-12.87%	\$33,599,463	\$36,140,087	(\$2,540,624)	-7.03%	\$43,368,105
	Labor - STAR	\$481,350	\$422,130	\$59,220	14.03%	\$4,160,859	\$4,221,300	(\$60,441)	-1.43%	\$5,065,560
	Fringe	\$2,018,892	\$1,825,033	\$193,859	10.62%	\$17,809,994	\$18,250,333	(\$440,339)	-2.41%	\$21,900,399
	Materials & Supplies	\$1,268,223	\$1,464,564	(\$196,341)	-13.41%	\$13,882,831	\$14,645,638	(\$762,808)	-5.21%	\$17,574,766
	Professional Services	\$347,676	\$278,711	\$68,965	24.74%	\$3,049,987	\$2,787,106	\$262,881	9.43%	\$3,344,527
	Other Expenses	\$15,397	\$16,132	(\$734)	-4.55%	\$161,364	\$161,317	\$47	0.03%	\$193,580
	Purchased Transportation - STAR	\$843,192	\$827,083	\$16,109	1.95%	\$9,072,761	\$8,270,833	\$801,928	9.70%	\$9,925,000
	Liability - Claims	\$41,491	\$39,583	\$1,908	4.82%	\$626,238	\$395,833	\$230,405	58.21%	\$475,000
	Liability - Insurance	\$117,514	\$119,125	(\$1,611)	-1.35%	\$1,157,163	\$1,191,248	(\$34,084)	-2.86%	\$1,429,497
	Utilities - Transit	\$97,432	\$64,417	\$33,015	51.25%	\$894,205	\$644,167	\$250,038	38.82%	\$773,000
	Mat & Supplies - NX	\$0	\$2,083	(\$2,083)	-100.00%	\$26,588	\$20,833	\$5,755	27.62%	\$25,000
	Purchased Transportation - NX	\$125,862	\$178,417	(\$52,555)	-29.46%	\$1,304,887	\$1,784,167	(\$479,280)	-26.86%	\$2,141,000
	Purchased Transportation - Vanpool	\$0	\$0	\$0	0.00%	\$67,200	\$0	\$67,200	#DIV/0!	\$0
	Purchased Transportation - TX	\$53,799	\$75,000	(\$21,201)	-28.27%	\$782,726	\$750,000	\$32,726	4.36%	\$900,000
Total Expenses		\$9,734,613	\$9,962,139	(\$227,526)	-2.28%	\$96,894,843	\$99,621,391	(\$2,726,548)	-2.74%	\$119,545,669
Surplus/(Deficit)		\$586,321	\$816,387	(\$230,065)		\$7,779,009	\$8,163,867	(\$384,856)		\$9,796,640

**CAPITAL DISTRICT TRANSPORTATION AUTHORITY**  
**Jan-26**

**BUDGET VARIANCE REPORT**

<b>ACCESS TRANSIT SERVICES</b>									
<b>This Month</b>					<b>Year to Date</b>				<b>Annual</b>
<b>Actual</b>	<b>Budget</b>	<b>Variance</b>	<b>% Variance</b>		<b>Actual</b>	<b>Budget</b>	<b>Variance</b>	<b>% Variance</b>	<b>Budget</b>
Operating Revenue									
Contracts - Access	\$55,282	\$52,500	\$2,782	5.30%	\$607,642	\$525,000	\$82,642	15.74%	\$630,000
Interest Income	\$148	\$0	\$148	0.00%	\$2,170	\$0	\$2,170	0.00%	\$0
Misc. Income	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%	\$0
Other Grants - State & Federal	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%	\$0
Total Operating Revenue	\$55,429	\$52,500	\$2,929	5.58%	\$609,812	\$525,000	\$84,812	16.15%	\$630,000
Total Revenue and Assistance	\$55,429	\$52,500	\$2,929	5.58%	\$609,812	\$525,000	\$84,812	16.15%	\$630,000
Expenses									
Labor - Access	\$11,346	\$48,300	(\$36,954)	-76.51%	\$111,731	\$483,000	(\$371,269)	-76.87%	\$579,600
Fringe Benefits - Access	\$6,449	\$4,200	\$2,249	53.56%	\$64,081	\$42,000	\$22,081	52.57%	\$50,400
Purchased Transportation	\$45,236	\$42,500	\$2,736	6.44%	\$499,479	\$425,000	\$74,479	17.52%	\$510,000
Rent and Utilities - Access	\$1,643	\$1,643	\$1	0.03%	\$17,222	\$16,434	\$788	4.80%	\$19,721
Other Expenses - Access	\$0	\$250	(\$250)	-100.00%	\$8,000	\$2,500	\$5,500	220.00%	\$3,000
Total Expenses	\$64,675	\$96,893	(\$32,217)	-33.25%	\$700,513	\$968,934	(\$268,420)	-27.70%	\$1,162,721
Surplus/(Deficit)	(\$9,246)	(\$44,393)	\$35,147		(\$90,701)	(\$443,934)	\$353,233		(\$532,721)

**CAPITAL DISTRICT TRANSPORTATION AUTHORITY**  
**Jan-26**

BUDGET VARIANCE REPORT		CDTA FACILITIES								Annual Budget
		This Month				Year to Date				
		Actual	Budget	Variance	% Variance	Actual	Budget	Variance	% Variance	
Operating Revenue										
	JLB Station & Garage	\$70,273	\$80,000	(\$9,727)	-12.16%	\$779,511	\$800,000	(\$20,489)	-2.56%	\$960,000
	JLB Parking Revenue	\$213,276	\$213,951	(\$675)	-0.32%	\$2,237,619	\$2,139,507	\$98,113	4.59%	\$2,567,408
	JLB Advertising	\$12,500	\$12,500	\$0	0.00%	\$125,000	\$125,000	\$0	0.00%	\$150,000
	SSTS	\$2,492	\$3,458	(\$966)	-27.94%	\$35,439	\$34,583	\$855	2.47%	\$41,500
	Greyhound	\$46	\$0	\$46	0.00%	\$666	\$0	\$666	0.00%	\$0
	85 Watervliet Avenue	\$5,801	\$6,250	(\$449)	-7.19%	\$58,007	\$62,500	(\$4,493)	-7.19%	\$75,000
	Interest Income	\$4,797	\$333	\$4,464	1339.23%	\$47,900	\$3,333	\$44,567	1337.01%	\$4,000
	West Facility	\$41,295	\$32,418	\$8,877	100.00%	\$416,949	\$324,180	\$92,769	100.00%	\$389,016
Total Operating Revenue		\$350,481	\$348,910	\$1,571	0.45%	\$3,701,091	\$3,489,103	\$211,988	6.08%	\$4,186,924
Expenses										
	Labor	\$13,890	\$17,625	(\$3,735)	-21.19%	\$182,780	\$176,250	\$6,530	3.70%	\$211,500
	Fringe-Benefits	\$4,021	\$2,756	\$1,265	45.89%	\$54,010	\$27,561	\$26,449	95.97%	\$33,073
	Professional Services	\$8,200	\$8,333	(\$133)	-1.60%	\$87,732	\$83,333	\$4,399	5.28%	\$100,000
	Insurance	\$3,719	\$4,012	(\$293)	-7.31%	\$42,668	\$40,123	\$2,545	6.34%	\$48,148
	Security	\$1,655	\$16,667	(\$15,012)	-90.07%	\$136,490	\$166,667	(\$30,177)	-18.11%	\$200,000
	Facilities Upkeep	\$62,846	\$22,917	\$39,929	174.24%	\$208,269	\$229,167	(\$20,898)	-9.12%	\$275,000
	Facilities Repairs	\$42,871	\$12,083	\$30,787	254.79%	\$135,049	\$120,833	\$14,215	11.76%	\$145,000
	Utilities	\$61,700	\$28,250	\$33,450	118.41%	\$347,707	\$282,500	\$65,207	23.08%	\$339,000
	Materials & Supplies	\$6,485	\$833	\$5,652	678.24%	\$13,556	\$8,333	\$5,223	62.68%	\$10,000
	Parking Garage	\$46,281	\$41,667	\$4,614	11.07%	\$442,021	\$416,667	\$25,354	6.09%	\$500,000
	85 Watervliet Avenue	\$25,989	\$8,607	\$17,382	201.94%	\$94,078	\$86,072	\$8,006	9.30%	\$103,286
	SSTS	\$30,131	\$13,126	\$17,005	129.56%	\$151,895	\$131,258	\$20,637	15.72%	\$157,509
	West Facility	\$32,985	\$39,167	(\$6,182)	-15.78%	\$552,950	\$391,667	\$161,284	100.00%	\$470,000
Total Expenses		\$340,772	\$216,043	\$124,729	57.73%	\$2,449,644	\$2,160,430	\$289,214	13.39%	\$2,592,516
Surplus/(Deficit)		\$9,708	\$132,867	(\$123,159)		\$1,251,447	\$1,328,673	(\$77,226)		\$1,594,408

# CAPITAL DISTRICT TRANSPORTATION AUTHORITY MONTHLY MANAGEMENT REPORT

## AGING OF ACCOUNTS RECEIVABLE

Jan-26		
	Amount	% of Total
Current	\$641,838	24.44%
31 - 60	\$812,583	30.94%
61 - 90	\$357,819	13.63%
91 - 120	\$117,455	4.47%
Over 120	\$696,351	26.52%
Total Accounts Receivable	\$2,626,046	100.00%

Dec-25		
	Amount	% of Total
Current	\$1,222,269	44.46%
31 - 60	\$546,696	19.89%
61 - 90	\$414,333	15.07%
91 - 120	\$146,314	5.32%
Over 120	\$419,537	15.26%
Total Accounts Receivable	\$2,749,149	100.00%

## AGING OF ACCOUNTS PAYABLE

Jan-26		
	Amount	% of Total
Current	\$3,581,291	54.92%
31 - 60	\$2,097,323	32.16%
61 - 90	\$97,234	1.49%
90 & Over	\$744,869	11.42%
Total Accounts Payable	\$6,520,717	100.00%

Oct-25 Receivables over 120 days: \$696,351

Breakdown of outstanding receivables over 120 days.

\$229,315 ALBANY SCHOOL DISCRICT  
\$102,815 NYS DEPT. OF TRANSPORTATION  
\$88,626 DROPBIKE CORP  
\$87,500 CITY OF ALBANY  
\$57,136 OTHER  
\$30,936 AUTO SOLUTIONS OF NEW YORK INC  
\$25,000 CITY OF SCHENECTADY  
\$25,000 CITY OF SARATOGA SPRINGS  
\$25,000 CITY HALL OF ALBANY II  
\$25,000 GREATER GLENS FALLS TRANSIT

\$696,328

## ADDITIONAL INFORMATION

MORTGAGE RECORDING TAX		Fiscal Year to Date						
	Jan-26	Jan-25	Difference	%	2026	2025	Difference	%
Albany	\$315,988	\$239,324	\$76,664	32.03%	\$4,219,993	\$3,067,529	\$1,152,465	37.57%
Rensselaer	\$179,081	\$175,310	\$3,771	2.15%	\$1,872,485	\$1,743,623	\$128,862	7.39%
Saratoga	\$342,541	\$322,553	\$19,988	6.20%	\$4,110,393	\$3,478,379	\$632,014	18.17%
Schenectady	\$151,952	\$257,790	(\$105,839)	-41.06%	\$1,676,488	\$1,438,626	\$237,862	16.53%
Warren	\$113,116	\$93,995	\$19,121	20.34%	\$947,321	\$772,379	\$174,942	22.65%
Total	\$1,102,677	\$1,088,972	\$13,705	1.26%	\$12,826,679	\$10,500,536	\$2,326,144	22.15%

## Current Month Year To Date

FY 2026	\$1,102,677	\$12,826,679
FY 2025	\$1,088,972	\$10,500,536

Mortgage tax is unpredictable. Average annual receipts over the past 20 years were \$11.6 million with an annual low of \$6.2 million and an annual high of \$17.5 million.

**Highlight Summary  
January 31, 2026**

**RESTRICTED INVESTMENTS**

**Risk Management Account (Self-Insured)**  
**Workers' Comp. Account (Self-Insured)**

**Fund Balances**

\$3,714,627  
\$11,975,841

**Current Obligations**

\$1,997,700  
\$8,406,980

**Operating Account**

\$11,165,397

**Current Operating Reserve Obligations**

Federal Operating Assistance in FY26

\$4,375,000

**Current Capital Reserve Obligations**

\$11,212,249

Washington/Western BRT Project Match  
LowNo Electrification Project Match  
Redline Upgrade Project Match  
Redline Upgrade Safe Streets for All Match  
FY26 5339 & 5307 Capital Match

\$3,344,205  
\$3,981,039  
\$1,856,078  
\$1,323,600  
\$341,775

**Current Vehicle Replacement Reserve Obligations**

\$1,069,228

Vehicle Replacement Funds FY25  
Vehicle Replacement Funds FY26

\$665,011  
\$338,746

All Investment Accounts are reviewed quarterly.

Average annual returns:

Risk Management	3.79%
Workers' Compensation	3.96%
Operating Fund	3.67%
Vehicle Replacement Fund	4.08%
Capital Project	3.68%

\* CDTA self insures the first two million of loss per occurrence of any lawsuit in addition to the current obligations and we reserve enough to cover one full loss.

Monthly Performance Report Summary				Period: Jan'26	Meeting: Feb'26		
S.No	Metrics	Jan-26	Jan-25	YOY % Change	FY26 YTD	FY25 YTD	YTD % Change
1	Total Riders	1,312,875	1,414,092	-7.2%	15,146,512	15,489,540	-2.2%
2	System Wide OTP	75.7%	72.8%	4.0%	71.0%	69.6%	2.1%
3	MDBSI	19,838	9,386	111.3%	17,385	4,561	281.2%
4	Total Days Not Worked	9.73%	8.30%	17.2%	9.04%	8.43%	7.2%
6	STAR Missed Trips	2,973	1,834	62.1%	22,434	18,909	18.6%
7	STAR Riders	30,659	30,299	1.2%	327,573	306,798	6.8%
8	STAR On Time Performance (0-10 Minutes)	69.1%	78.7%	-12.2%	76.6%	77.4%	-0.9%
9	STAR Customer Comments	65	57	14.0%	822	535	53.6%

S.No	Key Points
1	<p><b>Ridership declined 7.2% YOY and 2.2% YTD</b> in January, primarily driven by <b>extreme weather and recent service transitions</b>. Despite the decline, <b>overall demand remains relatively stable</b> compared to prior year levels. Saratoga Flex ridership (2,776 trips, 0.2%) is not included in the totals above.</p> <p><b>Action:</b> <b>Monitor recovery trends</b> and evaluate targeted service to support ridership stabilization.</p>
2	<p><b>System-wide OTP improved 4.0% YOY and 2.1% YTD</b>, reflecting <b>sustained operational reliability</b> gains. Schedule adherence continues to strengthen despite ridership variability.</p> <p><b>Action:</b> <b>Maintain performance</b> through <b>ongoing route-level performance monitoring</b>.</p>
3	<p><b>MDBSI increased 111.3% YOY and 281.2% YTD</b>, demonstrating <b>strong fleet reliability performance</b> amid higher mileage and demand pressures. <b>Reliability remains within acceptable operating ranges</b>.</p> <p><b>Action:</b> Continue <b>predictive maintenance analytics</b> and <b>targeted inspections</b> to <b>sustain high reliability</b> levels.</p>
4	<p><b>Total Days Not Worked declined MOM from 10.41% in December to 9.73% in January</b>, particularly in <b>transportation</b>, reflecting incremental improvement. However, levels remain <b>elevated at +17.2% YOY and +7.2% YTD</b>, indicating <b>continued attendance pressure</b>. <b>Maintenance</b> posted <b>8.39% in January, slightly higher than December (7.04%)</b>, while attendance-related lost time remains a material operational constraint.</p> <p><b>Action:</b> <b>Strengthen attendance management</b> through <b>early intervention, targeted wellness initiatives, enhanced retention and engagement strategies</b>.</p>
5	<p><b>STAR Missed Trips increased 62.1% YOY and 18.6% YTD</b> due to recent <b>scheduling process changes</b> that now provide a more accurate reflection of on-street activity. Despite the year-over-year increase, <b>performance has stabilized and improved compared to last month</b>.</p> <p><b>Action:</b> Leverage <b>enhanced scheduling transparency</b> to identify <b>targeted productivity improvements</b>, refine trip grouping, and strengthen dispatch coordination to reduce missed trips.</p>
6	<p><b>STAR Ridership increased 1.2% YOY and 6.8% YTD</b>, reflecting <b>sustained demand growth for paratransit services</b>. Continued growth places operational pressure on scheduling capacity.</p> <p><b>Action:</b> <b>Align staffing and scheduling efficiency with demand trends</b> to maintain service reliability.</p>
7	<p><b>STAR OTP declined 12.2% YOY and 0.9% YTD</b>, influenced by <b>scheduling adjustments</b> and <b>increased demand</b>. <b>Performance improved compared to December</b>, indicating early stabilization.</p> <p><b>Action:</b> <b>Continue schedule optimization</b> and <b>real-time oversight</b> to strengthen on-time performance.</p>
8	<p><b>STAR Customer Comments increased 14.0% YOY and 53.6% YTD</b>, reflecting higher service interaction levels. <b>Complaints declined compared to December, suggesting partial stabilization</b>.</p> <p><b>Action:</b> <b>Reinforce door-to-door service standards</b> and <b>address "No Show" concerns</b> to reduce preventable complaints.</p>

# Monthly Performance Report

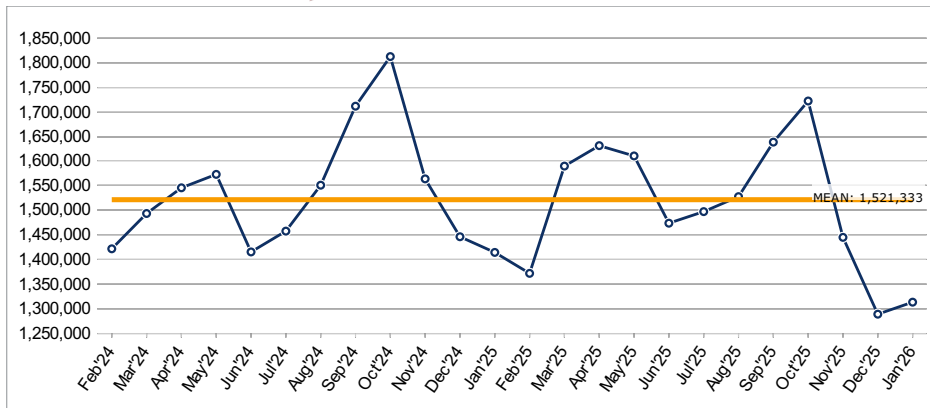
Period: Jan'26

Meeting: Feb'26

Patronage / Mobility

Page 1

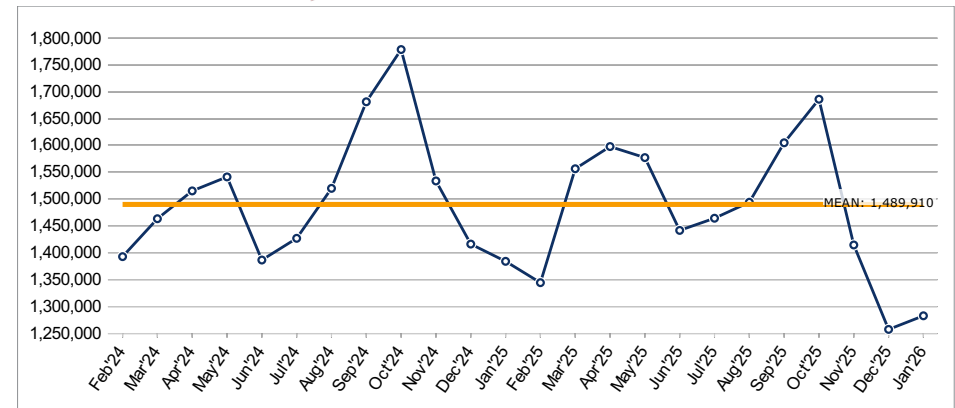
## ❤️ Total Riders



Previous: 1,414,092

Current: 1,312,875

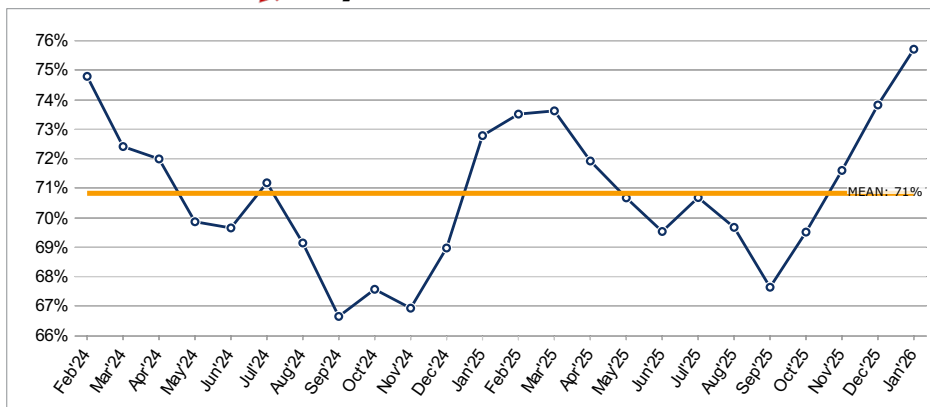
## ❤️ Fixed Riders



Previous: 1,383,793

Current: 1,282,216

## ❤️ System Wide OTP



Previous: 72.78%

Current: 75.71%

# Monthly Performance Report

Period: Jan'26

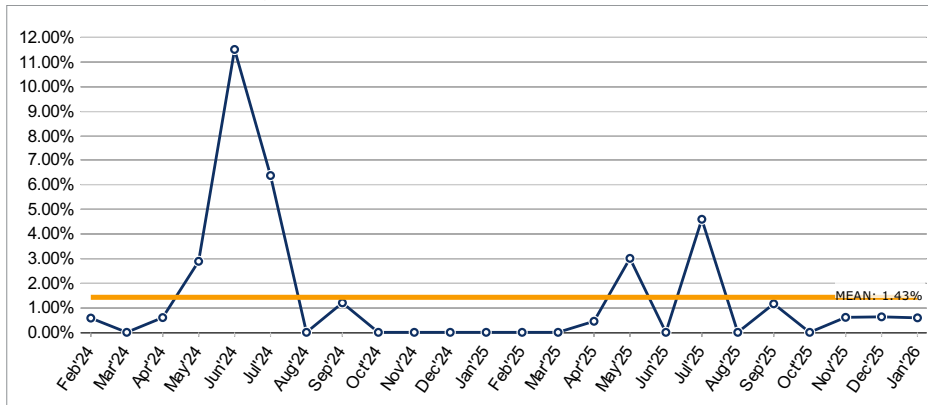
Meeting: Feb'26

## Reliability

Page 2



### PMI Not On Time

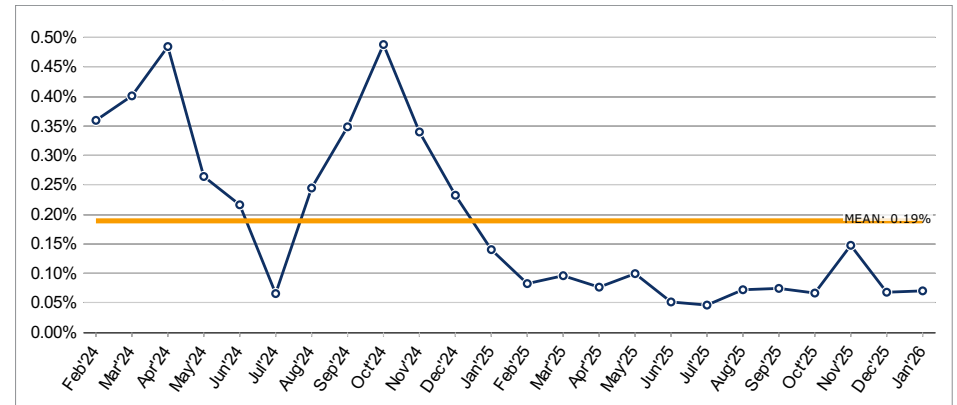


Previous: 0.0%

Current: 0.6%



### Percent of Trips Missed

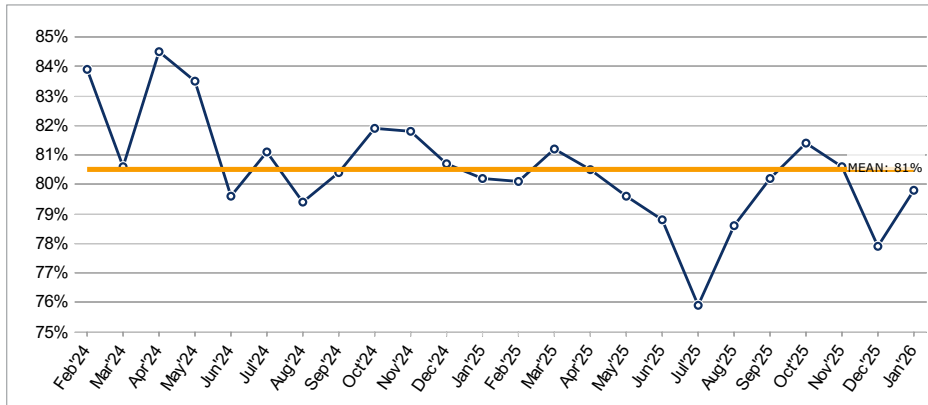


Previous: 0.14%

Current: 0.07%



### Scheduled Work

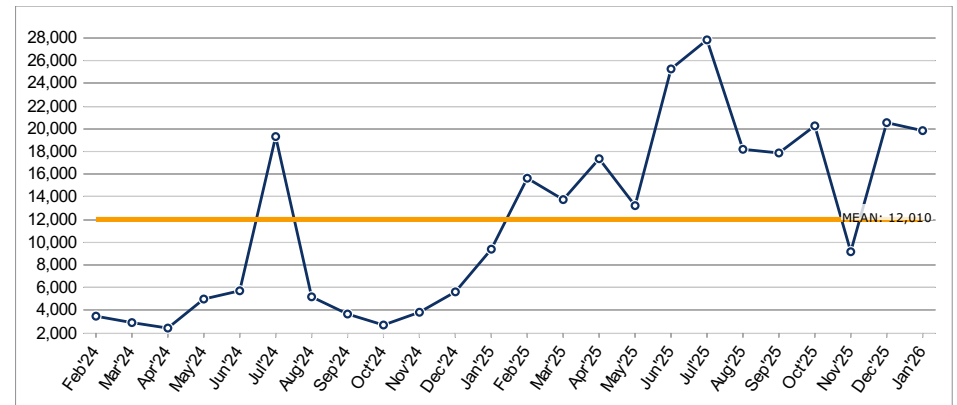


Previous: 80.2%

Current: 79.8%



### MDBSI



Previous: 9,386

Current: 19,838



# Monthly Performance Report

Period: Jan'26

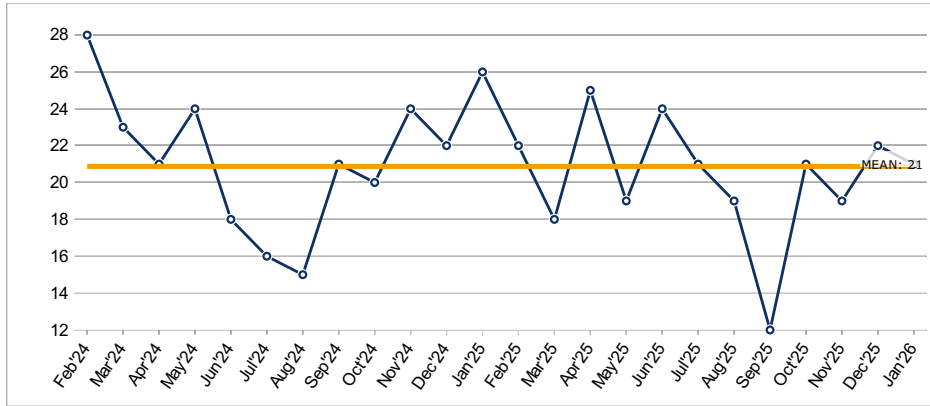
Meeting: Feb'26

Safety

Page 3



## Preventable Accidents

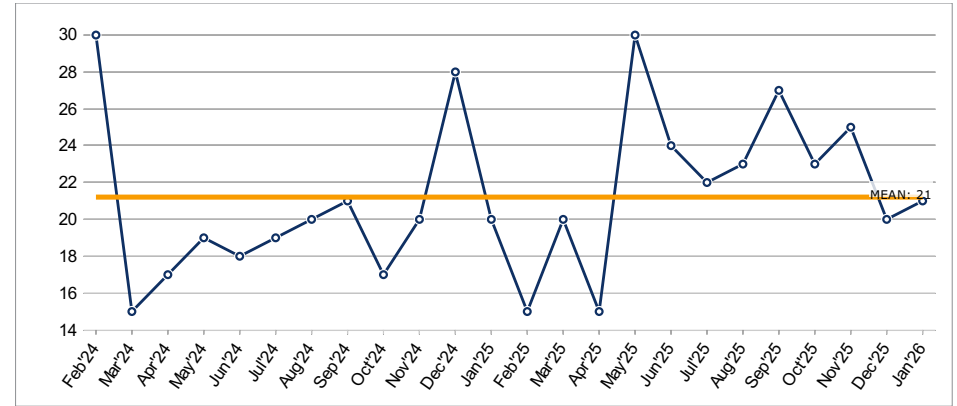


Previous: 26

Current: 21



## Non-Preventable Accidents

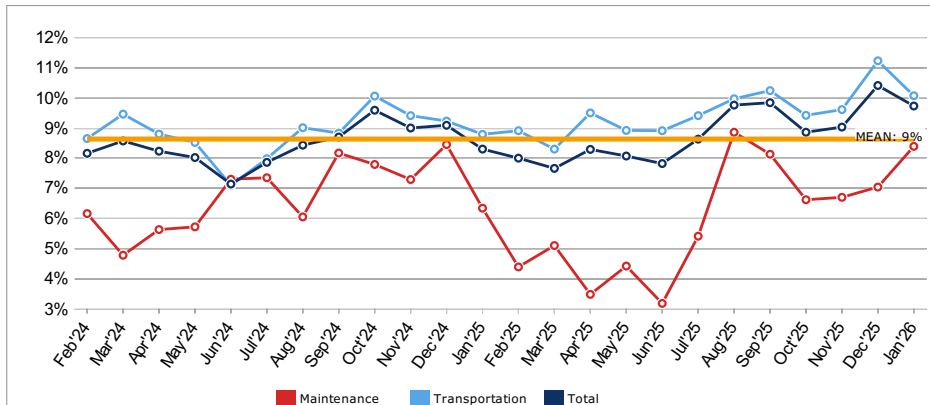


Previous: 20

Current: 21



## Percent Days Not Worked



Previous: 8.3%

Current: 9.7%

# Monthly Performance Report

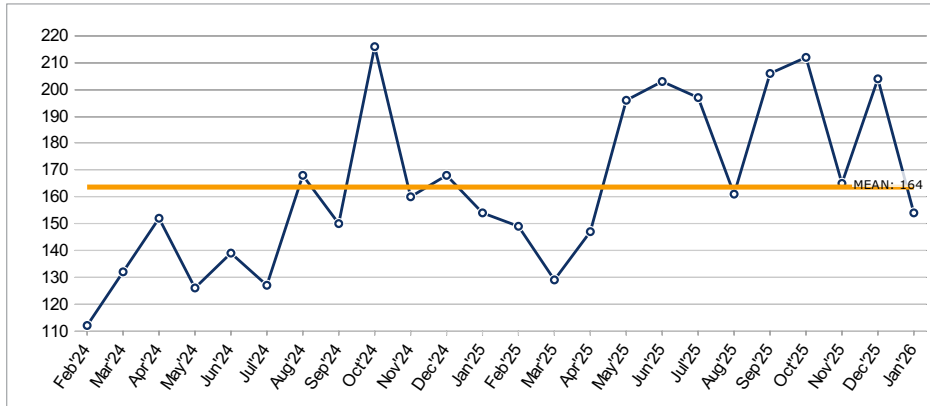
Period: Jan'26

Meeting: Feb'26

Customer Service

Page 4

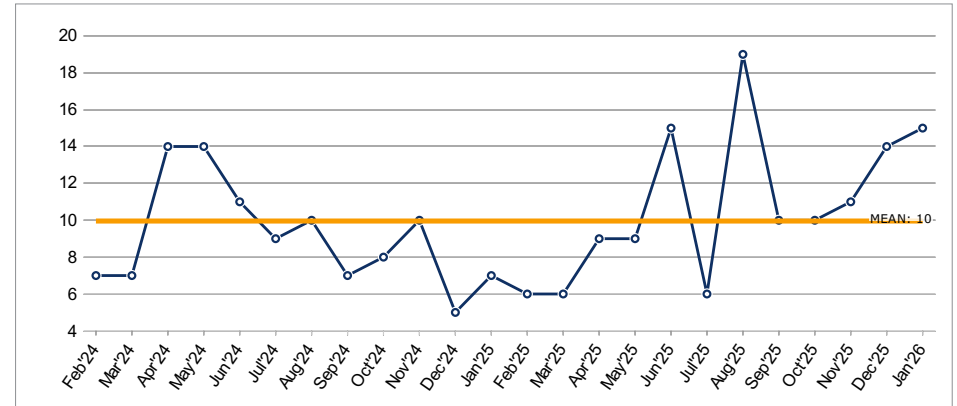
## Fixed/Shuttle Complaints



Previous: 154

Current: 154

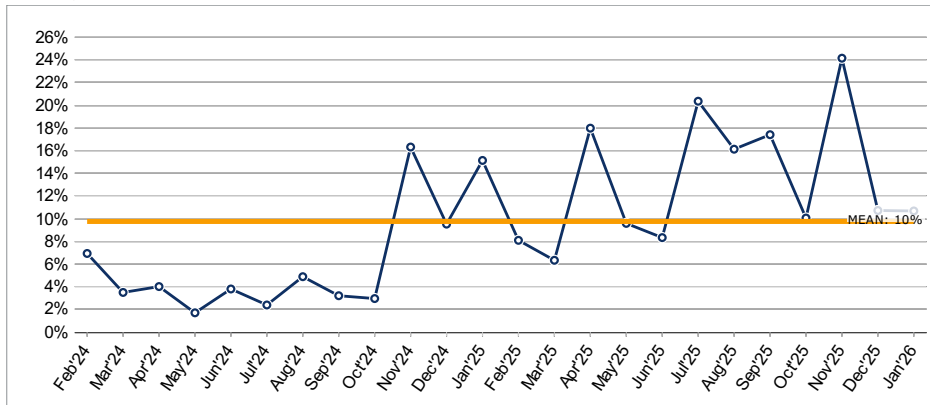
## Other Complaints



Previous: 7

Current: 15

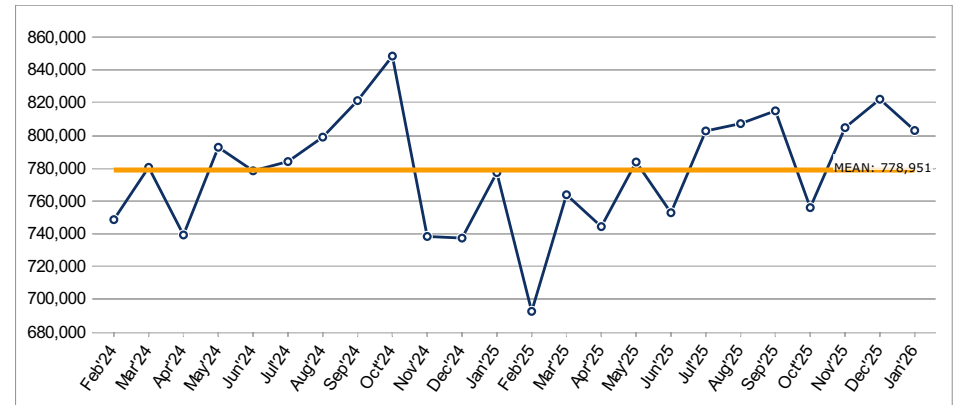
## Complaints Not Addressed in Ten Days



Previous: 15.1%

Current: 10.7%

## Website Page Views



Previous: 777,378

Current: 803,073

# Monthly Performance Report

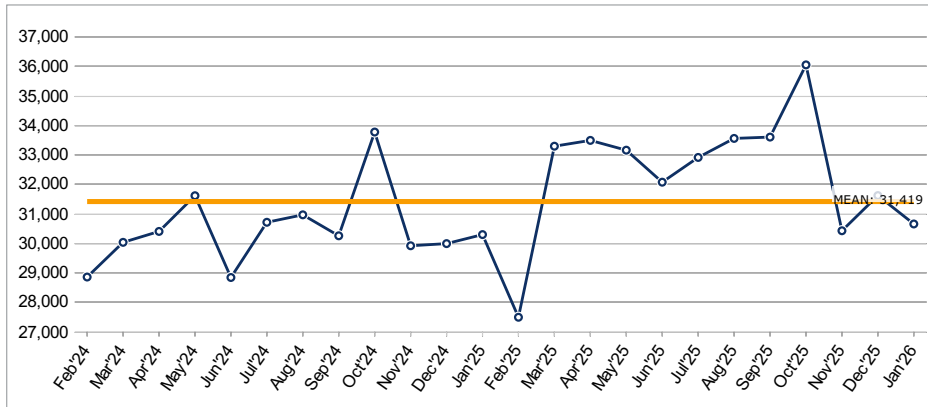
Period: Jan'26

Meeting: Feb'26

STAR Service

Page 5

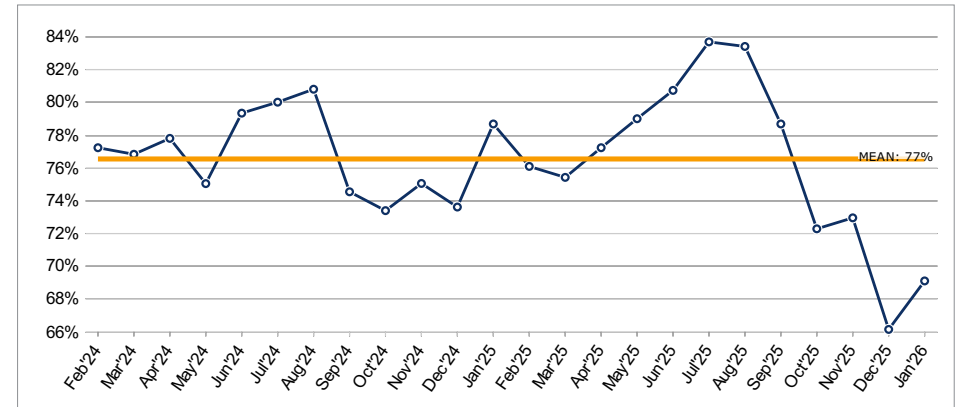
## STAR Riders



Previous: 30,299

Current: 30,659

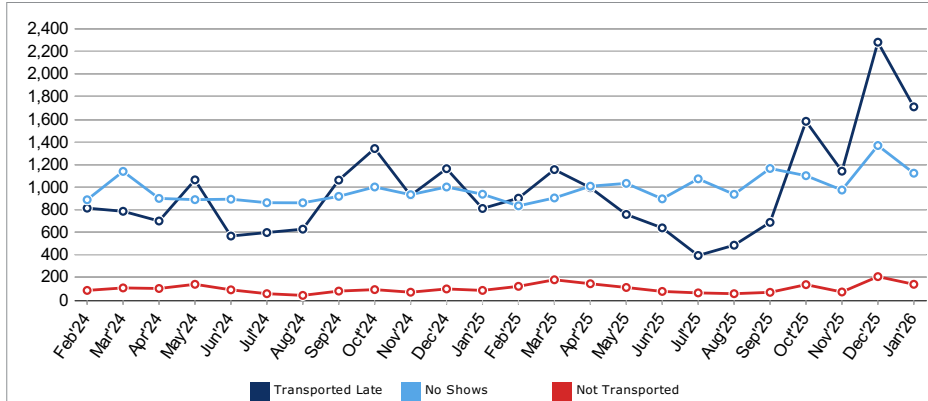
## On-Time Performance (0-10 Minutes)



Previous: 78.7%

Current: 69.1%

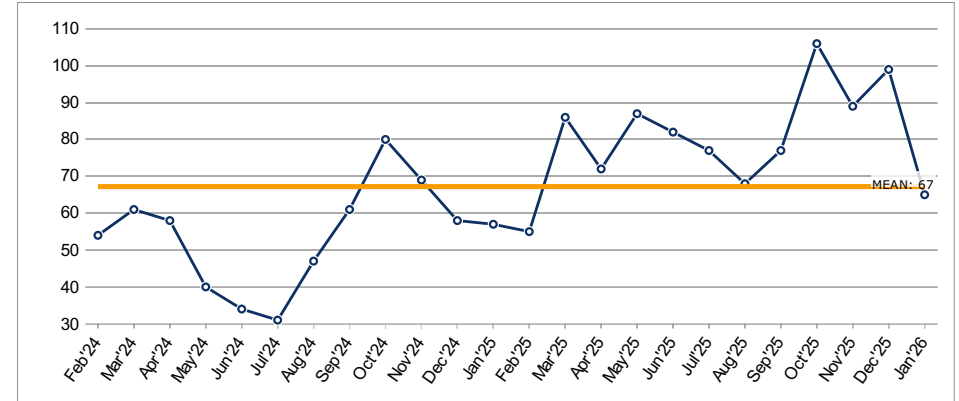
## Missed Trips



Previous: 1,834

Current: 2,973

## Customer Complaints



Previous: 57

Current: 65

# Monthly Performance Report

Period: Jan'26

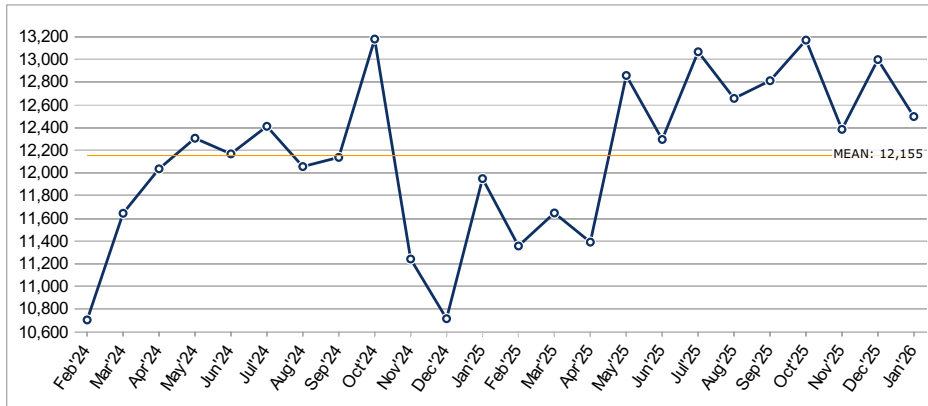
Meeting: Feb'26

STAR Service

Page 6



## Reservation Calls

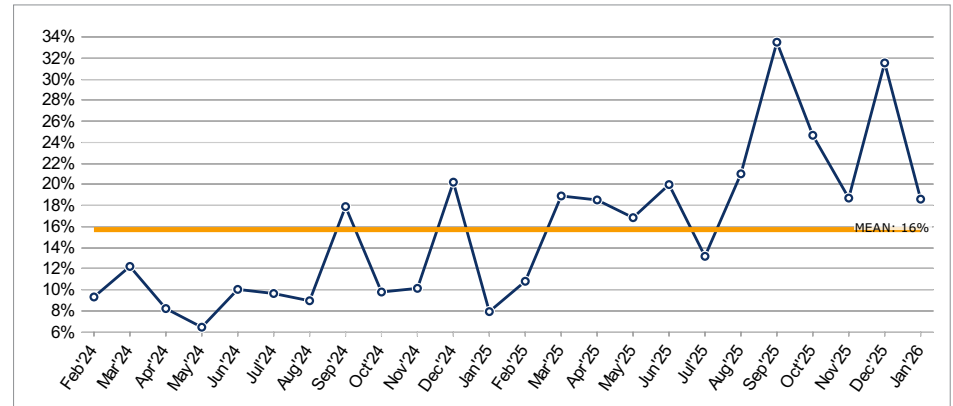


Previous: 11,951

Current: 12,498



## Reservation Calls in Queue Over Five Minutes

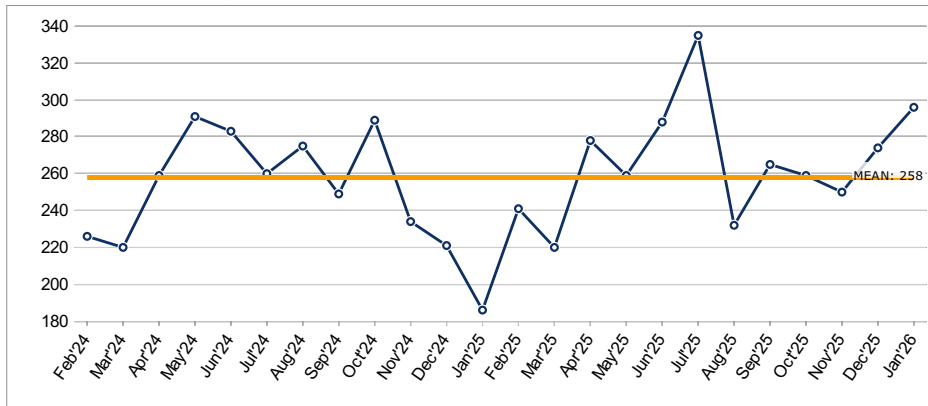


Previous: 7.9%

Current: 18.6%



## Applications Received



Previous: 186

Current: 296

**Total Riders** – Includes fixed route, STAR, NX, cash fare, Navigator, contracts (primarily UA), employees, and special events/trolley.

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**System Wide OTP %** – On-time performance: The percentage of departures that occurred between 5 minutes late and 1 minute early. This is calculated across all time points in all routes in the system except at the last time point of a route, which calculates On-Time as between 5 minutes late and 15 minutes early. Departures more than 30 minutes late or more than 15 minutes early are excluded along with School Trips, Shopping Trips, and NX routes.

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#### Definitions (STAR)

**STAR Riders** – Actual (not scheduled) ridership, including personal care assistants and other passengers.

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**STAR Missed Trips** - Count of monthly STAR trips where the client was transported late outside of the 25-minute window, did not take the trip and also did not cancel, or the client was not transported because STAR was too late.

**STAR Reservation Calls in Queue Over 5 Minutes** - Count of times customers had to wait for over five minutes before being connected with a STAR reservationist after selecting to do so.

**STAR Customer Comments/Complaints** - Number of comments or complaints related to STAR service.

**STAR Applications Received** – Counts every client whose application has been received and entered in Trapeze.

# Monthly Performance Report

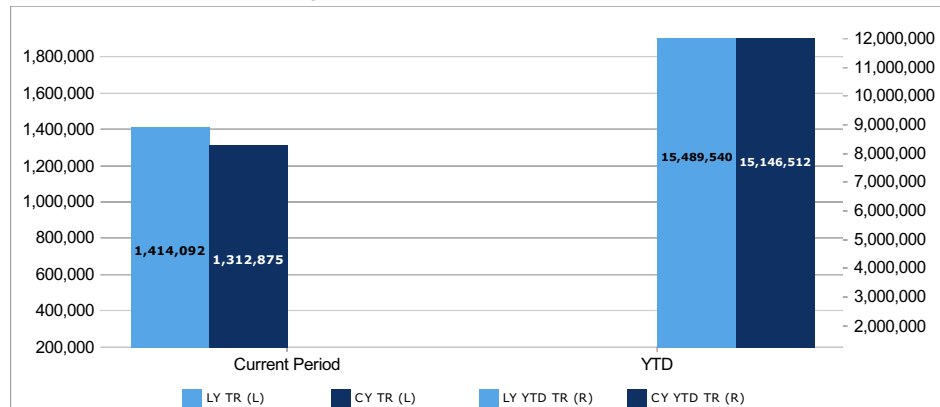
Period: Jan'26

Meeting: Feb'26

Patronage / Mobility

Page 1

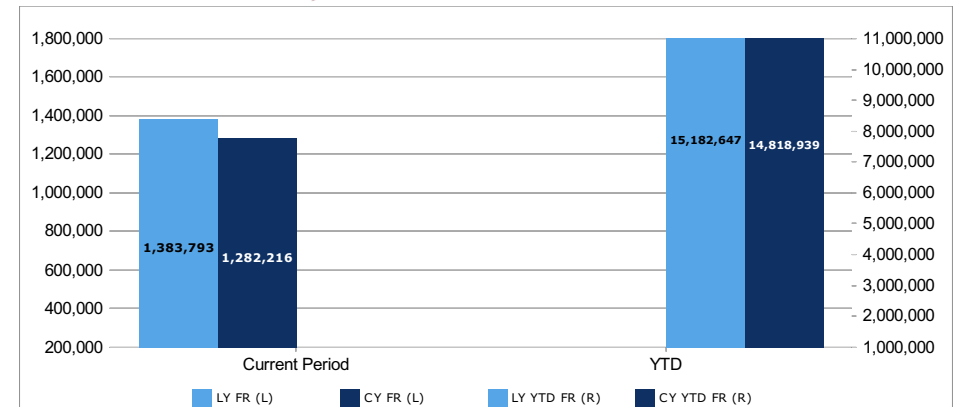
## Total Riders



Monthly % Change -7.2%

YTD % Change -2.2%

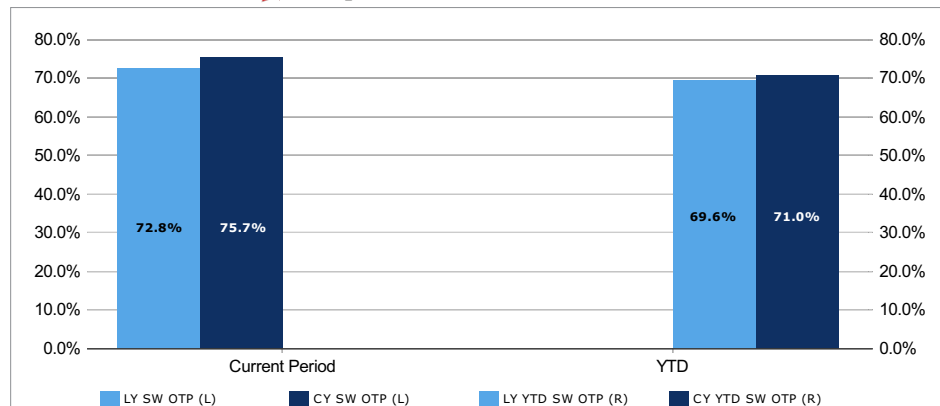
## Fixed Riders



Monthly % Change -7.3%

YTD % Change -2.4%

## System Wide OTP



Monthly % Change 4.0%

YTD % Change 2.1%

# Monthly Performance Report

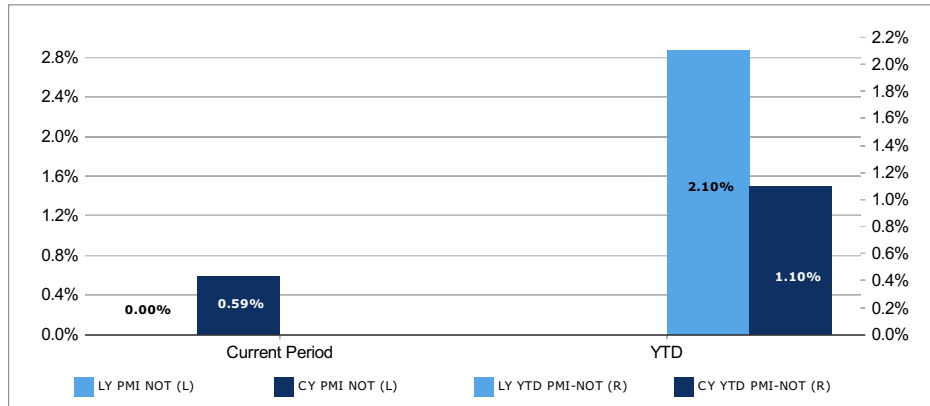
Period: Jan'26

Meeting: Feb'26

## Reliability

Page 2

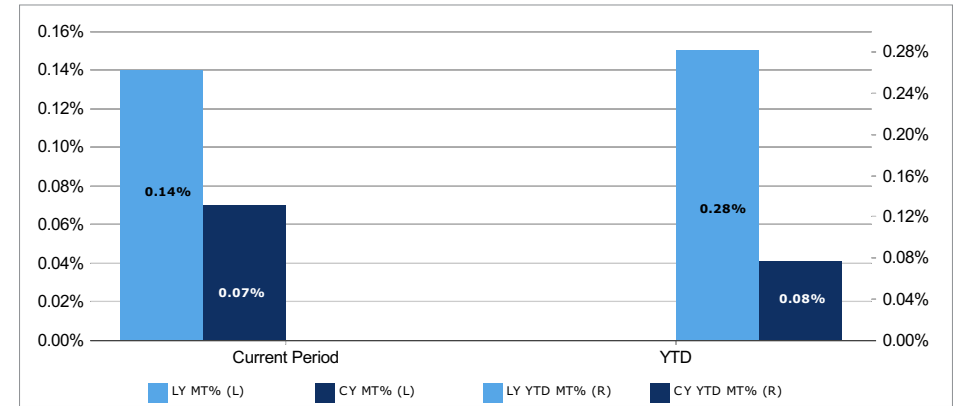
### PMI Not On Time



Monthly % Change 0.6%

YTD % Change -47.8%

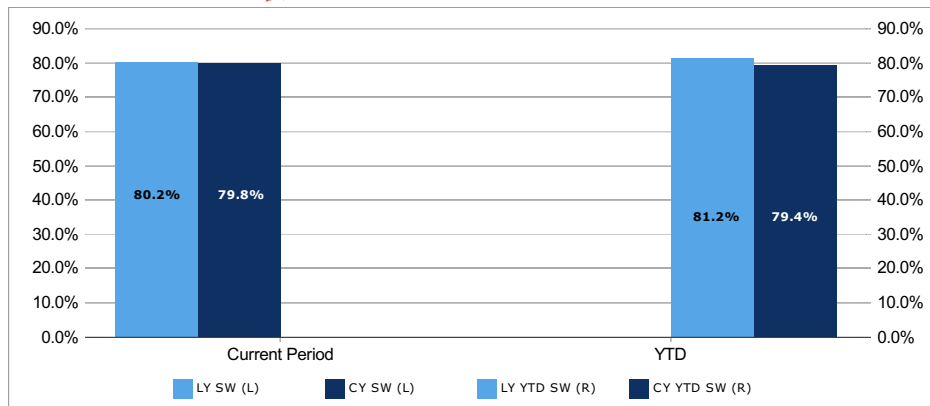
### Percent of Trips Missed



Monthly % Change -50.1%

YTD % Change -72.8%

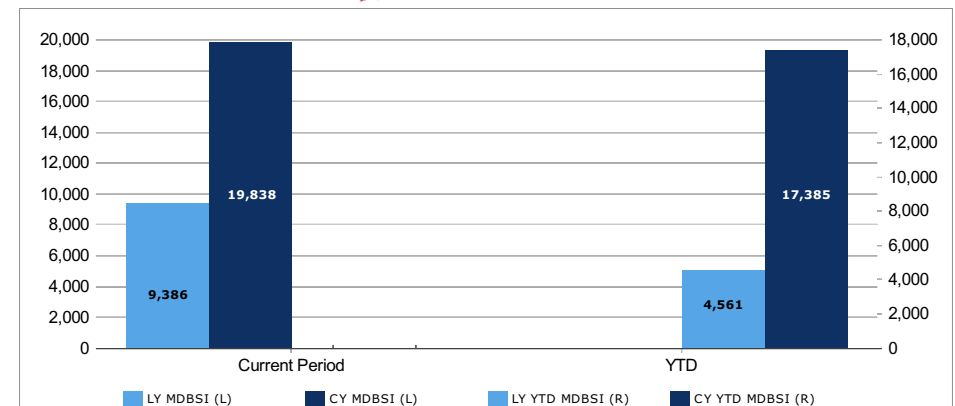
### Scheduled Work



Monthly % Change -0.5%

YTD % Change -2.3%

### MDBSI



Monthly % Change 111.4%

YTD % Change 281.2%

# Monthly Performance Report

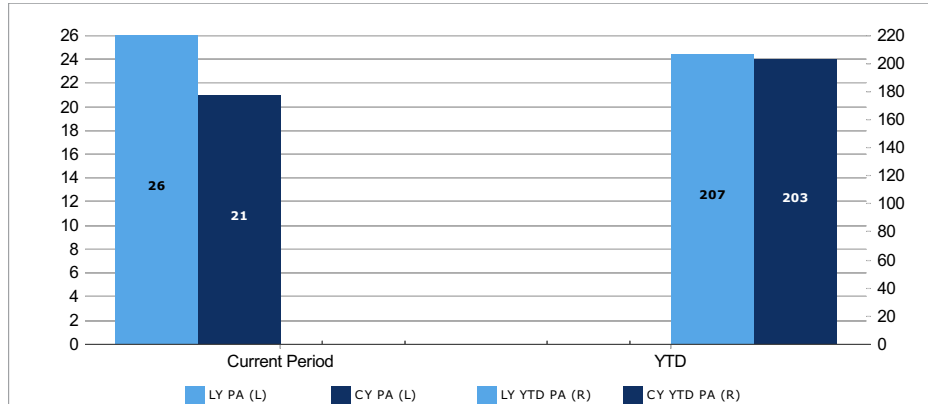
Period: Jan'26

Meeting: Feb'26

## Safety

Page 3

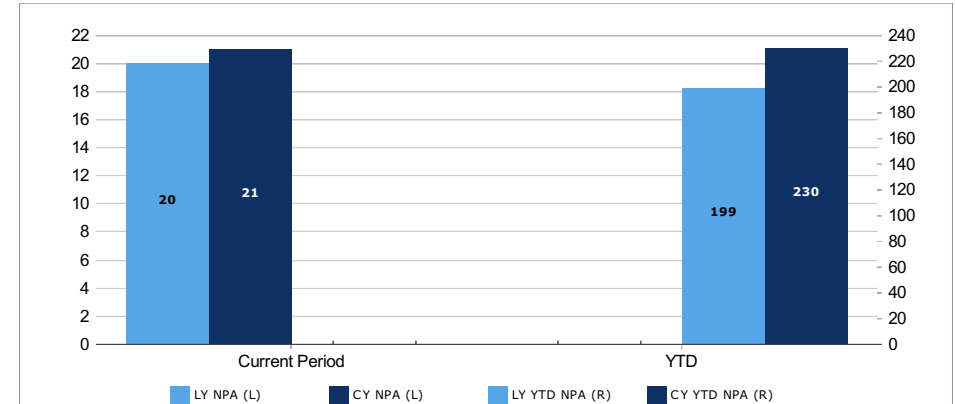
### Preventable Accidents



Monthly % Change -19.2%

YTD % Change -1.9%

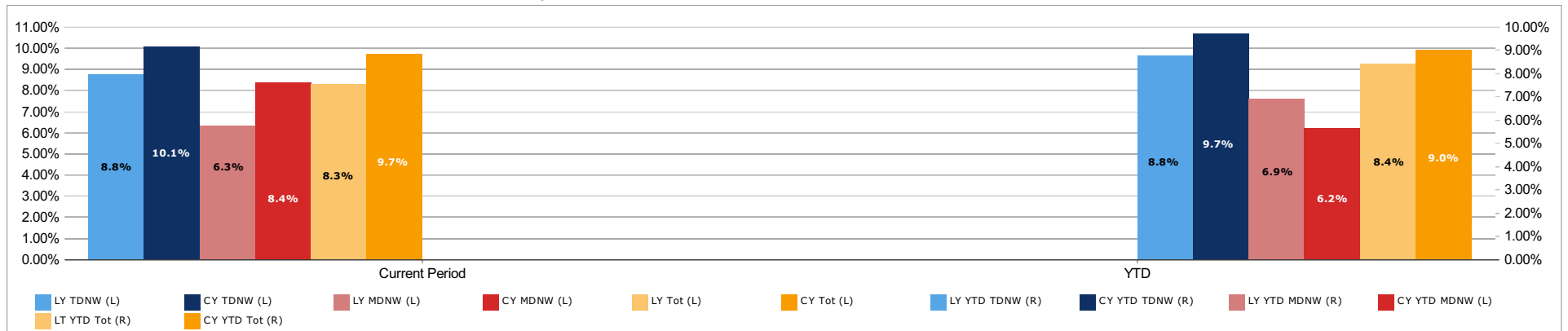
### Non-Preventable Accidents



Monthly % Change 5.0%

YTD % Change 15.6%

### Percent Days Not Worked



Monthly % Change 14.6% 32.3% 17.2%

YTD % Change 10.7% -10.3% 7.2%



# Monthly Performance Report

Period: Jan'26

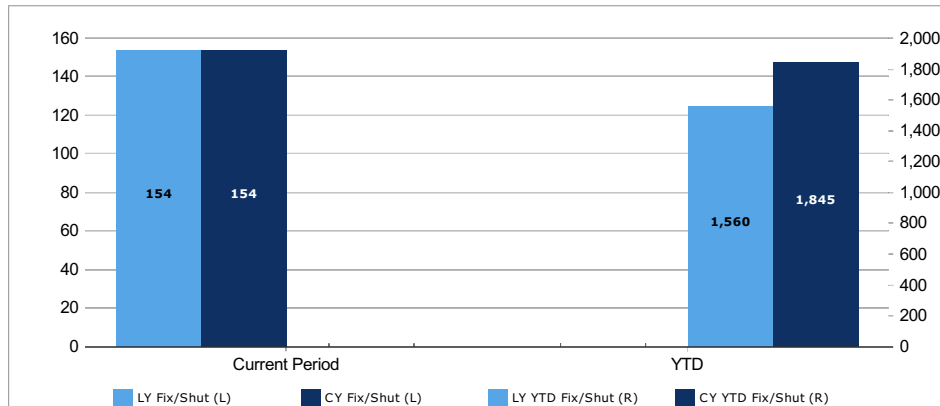
Meeting: Feb'26

Customer Service

Page 4



## Fixed/Shuttle Complaints

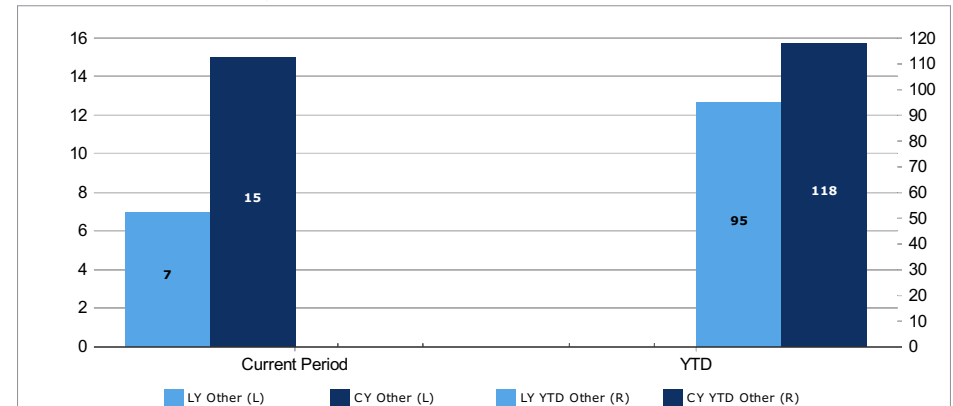


Monthly % Change 0.0%

YTD % Change 18.3%



## Other Complaints

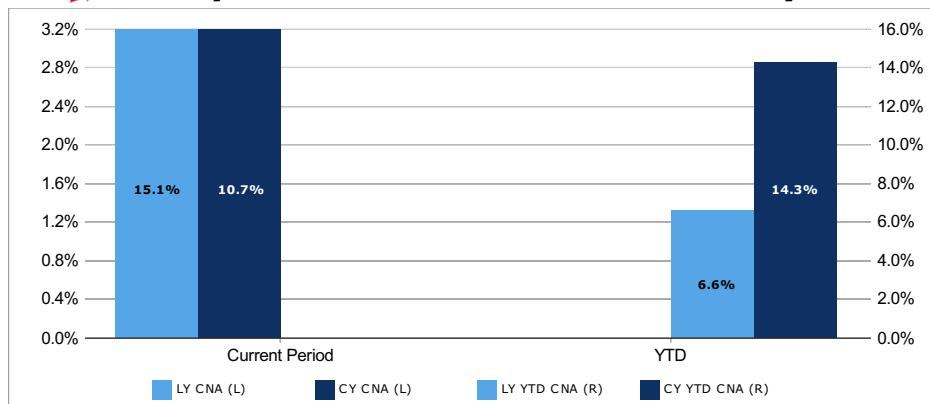


Monthly % Change 114.3%

YTD % Change 24.2%



## Complaints Not Addressed in Ten Days

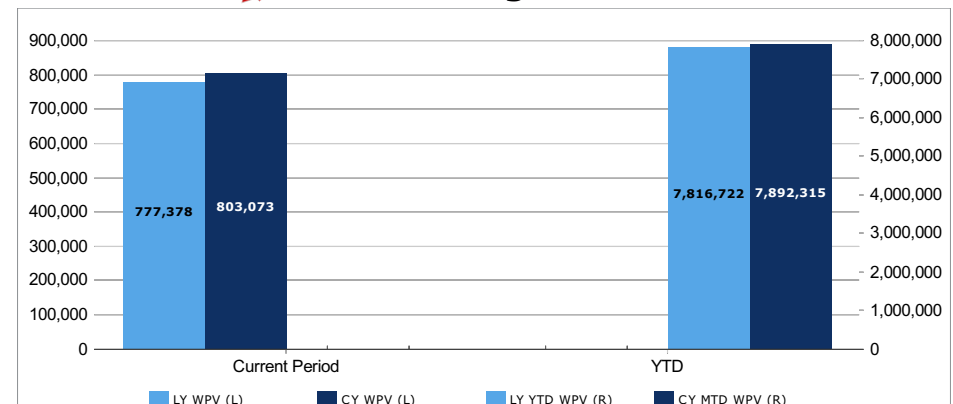


Monthly % Change -29.4%

YTD % Change 116.9%



## Website Page Views



Monthly % Change 3.3%

YTD % Change 1.0%

# Monthly Performance Report

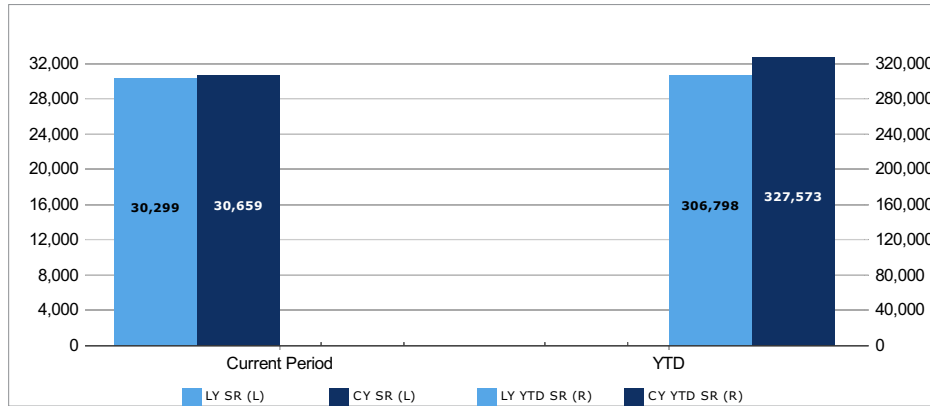
Period: Jan'26

Meeting: Feb'26

STAR Service

Page 5

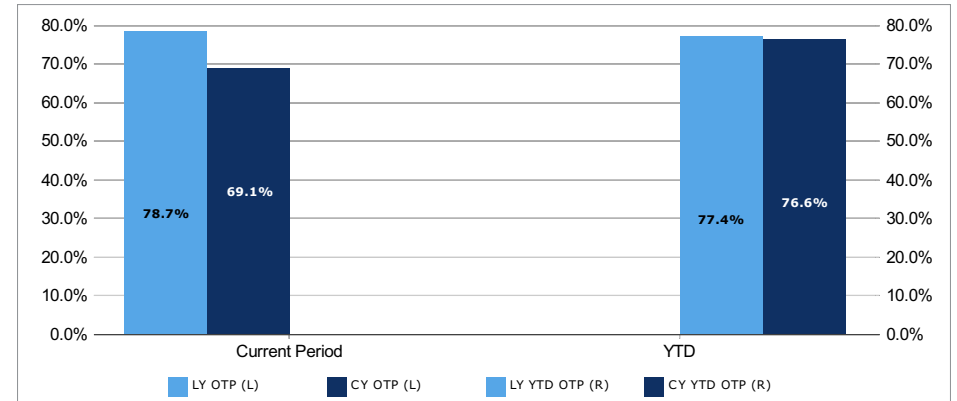
## STAR Riders



Monthly % Change 1.2%

YTD % Change 6.8%

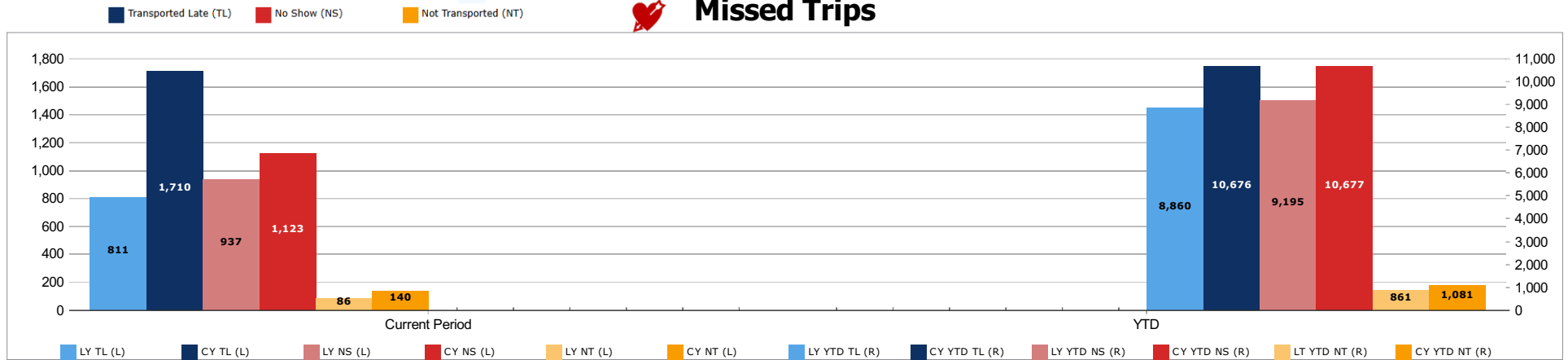
## On-Time Performance (0-10 Minutes)



Monthly % Change -12.2%

YTD % Change -0.9%

## Missed Trips

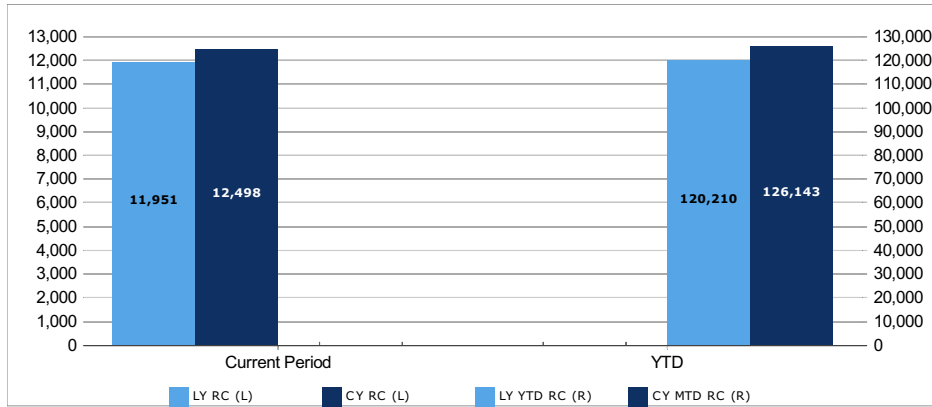


Monthly % Change 110.9% 19.9% 62.8%

YTD % Change 20.5% 16.1% 25.6%



## Reservation Calls

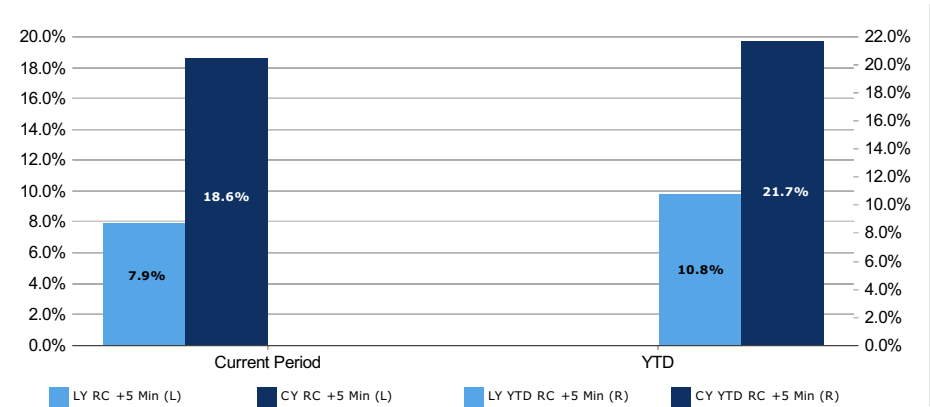


Monthly % Change 4.6%

YTD % Change 4.9%



## Reservation Calls in Queue Over Five Minutes

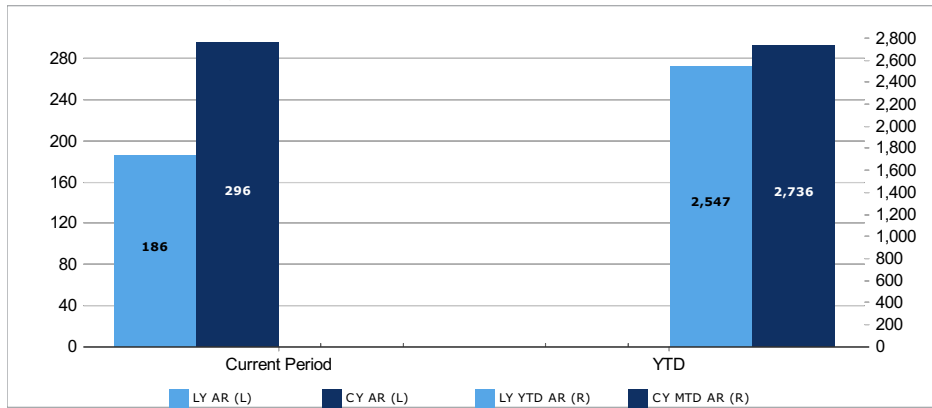


Monthly % Change 134.8%

YTD % Change 101.0%



## Applications Received

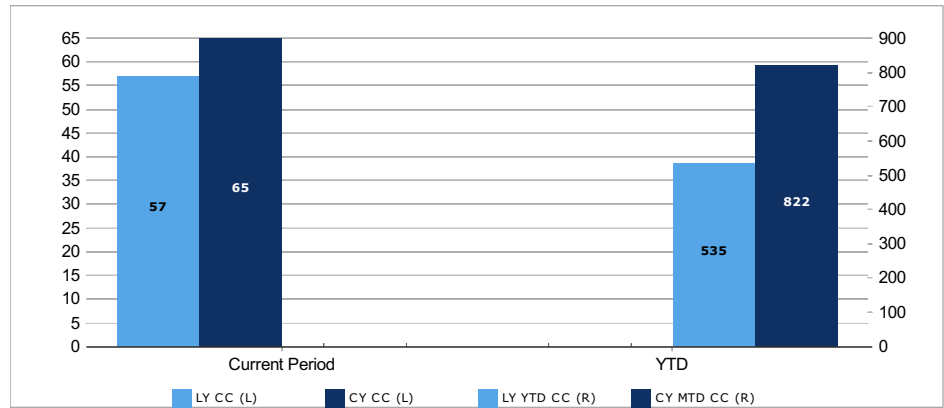


Monthly % Change 59.1%

YTD % Change 7.4%



## Customer Complaints



Monthly % Change 14.0%

YTD % Change 53.6%

# Monthly Performance Report

Period: Jan'26

Meeting: Feb'26

## Definitions

Page 7

*This page provides insights into current month and Year-To-Date (YTD) performance, including percentage changes compared to the same period last year.*

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**STAR On-Time Performance** - Percentage of bookings which were on-time for both their pick-up and, where applicable, their drop-off. A pick-up is considered on-time if the vehicle arrived no more than 10 minutes after the pick-up scheduled time. If the booking has a drop-off scheduled time (such as in the case of a doctor appointment), the vehicle must also arrive at the drop-off no later than that scheduled time to be considered on-time. If the booking has no drop-off scheduled time, then the drop-off is not considered for on-time performance. In instances where the vehicle arrived at the pick-up but the client did not take the trip (such as no-shows, missed trips and cancels-at-door), on-time performance is only judged by pick-up arrival time since the drop-off cannot be performed. Only considers trips for which data entry is complete and has passed a quality check. This data is one month behind all other data.

**STAR Missed Trips** - Count of monthly STAR trips where the client was transported late outside of the 25-minute window, did not take the trip and also did not cancel, or the client was not transported because STAR was too late.

**STAR Reservation Calls in Queue Over 5 Minutes** - Count of times customers had to wait for over five minutes before being connected with a STAR reservationist after selecting to do so.

**STAR Customer Comments/Complaints** - Number of comments or complaints related to STAR service.

**STAR Applications Received** - Counts every client whose application has been received and entered in Trapeze.

**Percentage Change Calculation:**  $\text{Percentage Change} = ((\text{Current Year Value} - \text{Last Year Value}) / \text{Last Year Value}) \times 100$