

Board of Directors Monthly Meeting

Wednesday, June 24, 2026 | 9:00am
Board Room at 110 Watervliet Ave.

CDTA BOARD OF DIRECTORS MEETING AGENDA

Wednesday, June 24, 2026 | 9:00am | 110 Watervliet Ave

Item	Responsibility	Page
Call to Order	Peter Wohl	
Approve Minutes from Wednesday, May 27, 2026		3
Committee Reports: (Action Items Listed)		
Board Operations Committee (06/16/26)	Peter Wohl	
Performance Monitoring/Audit Committee (06/18/26)	Peter Wohl	
• Resolution 27 – Approve Upgrades of Red Line Infrastructure		11
• Resolution 28 – Approve Annual Drug & Alcohol Policy		17
Community & Stakeholder Relations Committee (06/18/26)	Patrick Lance	
Strategic & Operational Planning Committee (06/18/26)	Michael Criscione	
Chief Executive Officer’s Report	Frank Annicaro	19
Board Member Comments	All	
Upcoming Meetings		
July 29, 2026 at 9:00 AM via Microsoft Teams and at 110 Watervliet Ave.		
Adjourn	Peter Wohl	

**CAPITAL DISTRICT TRANSPORTATION AUTHORITY
(And its Subsidiaries)
110 Watervliet Avenue, Albany, New York and Microsoft Teams**

MINUTES OF WEDNESDAY, MAY 27, 2026 BOARD MEETING

MEMBERS PRESENT

Jayne B. Lahut, Chairman
Denise A. Figueroa, Treasurer
Jackie McDonough

Patrick M. Lance
David M. Stackrow
Peter D. Wohl

MEMBERS PRESENT REMOTELY

MEMBERS NOT PRESENT

Michael J. Criscione, Vice Chairman
Georgeanna M. Nugent
Jaclyn Falotico, Secretary

OTHERS PRESENT

Frank Annicaro, Chief Executive Officer
Amanda Avery, General Counsel
Chris Desany, Chief Operating Officer
Lance Zarcone, VP Operations
Jaime Kazlo, Chief of Staff
Gary Guy, Director of Transportation
Dave Williams, Director of Maintenance
Jack Grogan, Director of Safety
Jonathan Scherzer, Director of Business Dev.
Emily DeVito, Director of Communications

Steve Wacksman, Director of Facilities
Stacy Sansky, Director of Procurement
Patricia Cooper, Chief Financial Officer
Thomas Guggisberg, Senior Director of IT
Zack Stever, ATU President
Jeanette Stumbaugh, Comptroller
Sarah Matrose, Internal Auditor
Richard Cordero, Director of Service Quality

CALL TO ORDER - At 9:00 AM, Chairman Lahut called the meeting to order and noted a quorum was present.

APPROVAL OF THE MARCH 25, 2026, BOARD MEETING MINUTES

Motion – Ms. Figueroa
Seconded – Ms. McDonough
Carried Unanimously

COMMITTEE REPORTS

BOARD OPERATIONS COMMITTEE - Report from Chairman Lahut

Committee met on Tuesday, May 19, 2026 at 9:15 AM via Microsoft Teams and at 110 Watervliet Ave.

Consent Agenda Item

Resolution 14 – 2026 – Nomination of Officers

- The nominating committee chaired by Jackie McDonough and joined by Jaclyn Falotico and Patrick Lance, presented the slate of officers for fiscal year 2026-2027:
For Treasurer – Denise A. Figueroa is nominated.
For Secretary – Jacqueline McDonough is nominated.
For Vice Chair – Jaclyn L. Falotico is nominated.
For Chair – Peter D. Wohl is nominated.

The Authority hereby approves the slate of officers for 2026-2027.

Motion – Mr. Stackrow
Seconded – Ms. Figueroa
Carried Unanimously

Administrative Discussion Items

- The committee reviewed and restated the agendas for this May's committee meetings as well as consolidating the consent agenda action items from April and May in preparation for May's Board meeting.
- Lisa Mareello provided an update on the New York State budget which is now well past the April 1 start of the fiscal year. She reports that STOA funding remains open to negotiators, in part, because of affordability issues, high gas prices and the importance of public transportation. She believes this is a good sign so stay tuned.
- The next meeting of the committee is scheduled for Tuesday, June 16, 2026 at 9:15 AM via Microsoft Teams and at 110 Watervliet Ave.

PERFORMANCE MONITORING COMMITTEE - Report from Peter Wohl

Performance Monitoring Committee met on Thursday, May 21, 2026 at 9:00 AM at 110 Watervliet Avenue, Albany and via Microsoft Teams.

Consent Agenda Item

Resolution 15 – 2026 – Approve Purchase of Driver Barriers

- CDTA currently utilizes partial operator barriers; however, full-enclosure systems represent an enhanced design intended to improve operator protection while maintaining safe vehicle operation and customer interaction.
- Staff proposed a structured pilot program prior; WWBRT fleet was selected for its high visibility, consistent service patterns, and dedicated operator assignments, which enable controlled evaluation.
- The authority hereby approves a sole-source procurement of full-enclosure barrier systems from two vendors to support the pilot program. This includes a purchase from NFI Parts of Delaware, Ohio, in an amount not to exceed \$121,500, and a purchase from The RetroFitter of Pompano Beach, Florida, in an amount not to exceed \$102,728.

Motion – Ms. Figueroa

Seconded – Ms. McDonough

Carried Unanimously

Resolution 16 – 2026 – Approve Contract for ITS Trailer Lease

- The existing modular office trailer located at the Albany facility has developed multiple roof leaks and is no longer suitable for continued use. Repair options were evaluated; however, the cost of repairs exceeds the cost of replacement and would not provide a long-term solution.
- Staff is seeking authorization to lease a new modular office trailer and the removal and disposal of the existing unit at CDTA's Albany facility to ensure continuity of operations for ITS and Facilities staff.
- The authority hereby approves an agreement to lease and install a new modular work trailer and remove the existing trailer to Cassone Leasing Inc. of Ronkonkoma, N.Y. for an amount not to exceed \$68,894.

Motion – Ms. McDonough

Seconded – Mr. Stackrow

Carried Unanimously

Resolution 17 – 2026 – Approve Contract for Antifreeze

- Antifreeze is utilized as part of regular vehicle maintenance. The current contract is expiring.
- An Invitation for Bids (IFB) was issued for the purchase of antifreeze. The IFB outlined product specifications, estimated usage, and delivery requirements. Fifteen vendors downloaded the IFB and a single bid was received.
- The authority hereby approves a one-year contract with one optional renewal year for the purchase of antifreeze to be awarded to Safety-Kleen Systems, Inc of Norwell, MA for an estimated cost of \$325,000.

Motion – Ms. McDonough
Seconded – Ms. Figueroa
Carried Unanimously

Resolution 18 – 2026 – Approve Contract for Color Destination Signs for BRT Fleet

- To standardize destination sign technology across the Bus Rapid Transit (BRT) fleet by retrofitting buses that currently do not have full-color destination signs. This upgrade will support operational flexibility, improve passenger information visibility, and enhance overall fleet management efficiency.
- Luminator's Spectrum signs allow display colors to be adjusted to match the assigned BRT line, providing greater flexibility for bus assignments, interlining, and vehicle availability.
- The authority hereby approves a sole-source purchase of color Spectrum destination signs from Luminator Technology Group of Plano, TX in an amount not to exceed \$366,346.

Motion – Ms. Figueroa
Seconded – Ms. McDonough
Carried Unanimously

Resolution 19 – 2026 – Annual Review & Approval of Investment Policy

- The New York State Public Authorities Law Article 9, Title 7 requires an annual approval of our Investment Policy (IP). Our investment policy details the operative policy for investing, monitoring, and reporting of funds for CDTA.
- CDTA General Counsel reviewed the IP and appropriate laws for any changes and does not recommend any adjustments at this time. Our Investment Advisor, Cerity Partners, also reviewed the IP and does not recommend any changes.
- The authority hereby approves the Investment Policy.

Motion – Mr. Stackrow
Seconded – Ms. Figueroa
Carried Unanimously

Resolution 20 – 2026 – Approve Contract for Diesel Exhaust Fluid (DEF)

- Diesel Exhaust Fluid (DEF) is used in diesel engines to reduce harmful emissions. Previously CDTA purchased this at market price. To secure cost stability a competitive procurement was undertaken.
- An Invitation for Bids (IFB) was issued for the purchase of DEF. The IFB outlined product specifications, estimated usage, and delivery requirements.
- The lowest responsive and responsible bid was submitted by Emerson Oil Co., LLC of Rochester, New York (the current provider) for an initial price of \$2.49 per gallon. This represents a 26% increase from CDTA's last purchase price a few months ago, but a 43% decrease from the current market price.
- The authority hereby approves a one-year contract with one optional renewal year for the purchase of Diesel Exhaust Fluid to be awarded to Emerson Oil Co, LLC of Rochester, New York for an estimated cost of \$438,240.

Motion – Ms. McDonough
Seconded – Ms. Figueroa
Carried Unanimously

Resolution 21 – 2026 – Approve Contract for Soofa Kiosks

- To purchase information kiosks for installation along the Washington-Western Bus Rapid Transit (WWBRT) Purple Line.
- On-street information kiosks are one of several intelligent transportation systems (ITS) technologies available for customers along CDTA's Bus Rapid Transit (BRT) lines. The primary benefits of on-street

information kiosks are to provide customers, employees, and partners with real-time information, emergency alerts, and public messaging to support both CDTA and local communities.

- The authority hereby approves a five-year contract to be awarded to Changing Environments Inc. of Cambridge, Massachusetts for an amount not to exceed \$867,350.

Motion – Ms. McDonough

Seconded – Ms. Figueroa

Carried Unanimously

Resolution 22 – 2026 – Approve Contract for Crash Avoidance System

- To conduct a pilot program installing a collision avoidance system on 17 New Flyer articulated buses operating on our premium Bus Rapid Transit (BRT) lines to evaluate the feasibility, design effectiveness, operational functionality, and overall safety benefits of advanced collision avoidance technology.
- The proposed system utilizes multiple vision sensors mounted around the vehicle to detect pedestrians, cyclists, and surrounding vehicles and provide visual and audible alerts to the operator when potential collision risks are identified.
- The authority hereby approves the sole-source procurement of the Rosco Vision Mobileye Shield+ collision avoidance system and installation services to conduct a pilot evaluation on 17 New Flyer articulated buses, at a cost not to exceed \$314,308.

Motion – Mr. Stackrow

Seconded – Ms. McDonough

Carried Unanimously

Resolution 23 – 2026 – Approve Contract for Tow Wreckers

- This procurement supports CDTA's state-of-good-repair goals by replacing outdated equipment with modern medium- and heavy-duty wreckers, improving emergency response and overall fleet support. The new equipment will enhance CDTA's ability to safely recover disabled vehicles, reduce response times, and ensure staff have tools that meet current industry standards for safety and performance.
- The medium-duty wrecker will provide towing and recovery support for non-revenue vehicles, support trucks, paratransit vehicles, and FLEX service vehicles.
- The authority hereby approves the purchase of one heavy-duty wrecker and one medium-duty wrecker from Northeast Wrecker Sales of Albany, New York, for a total amount not to exceed \$826,219, inclusive of contingency.

Motion – Ms. McDonough

Seconded – Mr. Stackrow

Carried Unanimously

Resolution 24 – 2026 – Approve Purchase of 40-foot Hybrid Buses

- CDTA's fleet replacement program is designed to ensure a safe, reliable, and cost-effective fleet through the scheduled replacement of vehicles that have reached the end of their useful life. As outlined in prior procurements for 40-foot buses, maintaining fleet balance and reliability while controlling lifecycle costs remains a core objective.
- This procurement advances that strategy by transitioning from conventional diesel buses to diesel-electric hybrid buses, aligning with CDTA's long-term sustainability goals while maintaining operational flexibility.
- The authority hereby approves the purchase of ten 40-foot hybrid buses from New Flyer of America Inc. to support CDTA's fleet replacement for an amount not to exceed \$14,062,471.

Motion – Mr. Stackrow

Seconded – Ms. Figueroa

Carried Unanimously

Resolution 25 – 2026 – Approve Purchase of Paratransit Buses

- The current fleet replacement plan calls for annual vehicle purchases and the retirement of vehicles that have reached the end of their useful life (5 years/150,000 miles). This procurement supports state-of-good-repair initiatives and planned service expansion, ensuring the fleet remains reliable, safe, and aligned with increasing operational demand.
- This purchase will help maintain an appropriate spare ratio, reduce unscheduled maintenance associated with aging vehicles, and support consistent service delivery for STAR paratransit services across the service area.
- The authority hereby approves the purchase of twelve paratransit vehicles for our paratransit service from Coach and Equipment Bus Sales of Penn Yan, New York, for a total amount not to exceed \$2,063,796, inclusive of contingency.

Motion – Ms. Figueroa

Seconded – Ms. McDonough

Carried Unanimously

The Board approved an amendment to the agenda to add Resolution No. 26. The motion was approved unanimously.

Resolution 26 – 2026 – Approve FYE 2026 Audit Draft

- The Fiscal Year 2025 audit resulted in a clean, unmodified opinion with no material findings or internal control weaknesses identified. The audit process was completed without issues, and CDTA's financial reporting was noted as strong and well-aligned with internal management reporting. We also remain fully compliant with statutory investment requirements, with funds appropriately maintained in low-risk instruments such as money markets and U.S. Treasuries.
- From an operational standpoint, revenues held steady at approximately \$26.7 million, while expenses increased modestly by about \$2.8 million to \$172.5 million. All required filings and reporting remain on schedule, with federal and state single audits progressing as planned.
- The authority hereby approves the Fiscal Year 2026 Financial Audit and Audit Results as presented by Lumsden McCormick, LLP.

Motion – Ms. McDonough

Seconded – Ms. Figueroa

Carried Unanimously

Administrative Discussion Items

Risk Management & Workers Compensation Report

- Our procedures require a quarterly review of the adequacy of the Risk Management Self-Insurance Account and the separate Workers Compensation Self-Insurance Account.
- CDTA is self-insured for most liability exposures up to \$2 million. These claims include bodily injury, property damage, and certain other claims including no-fault.
- The balances of the Risk Management and Workers' Compensation Self-Insurance Accounts are adequate to meet the anticipated needs of CDTA and its subsidiaries at the present time.

Monthly Management (Financial) Report

- Revenue Summary: MRT revenue finished 1.8% below budget. Facilities' income exceeded budget by 6.7%.
- Expense Summary: Wage expenses were 2.4% under budget. Professional services expenditures were 18.3% under budget.
- Materials and Supplies exceeded budget by 75%.
- Purchased Transportation expenses were modestly over budget by 1.3%.
- Utilities were 53.5% over budget for the month.
- Overall, we remain in a satisfactory budget position.

Monthly Non-Financial Report

- Fixed-route operations demonstrated measurable improvement in on-time performance, vehicle reliability, and system safety, highlighted by a 70.6% increase in MDBSI and a 25.1% reduction in preventable accidents. Ridership experienced a modest decline; overall passenger demand remains relatively stable.
- STAR operations experienced short-term performance impacts during the reporting period due to software scheduling changes and reduced operator availability. These disruptions contributed to increases in missed trips, customer comments, and declines in on-time performance. Management responded by implementing corrective actions, and continuing efforts to improve scheduling efficiencies, vehicle utilization, and customer service standards.
- Overall system performance continues to trend positively in several key operational areas.
- Next meeting of the Committee is scheduled for Thursday, June 18, 2026 at 9:00 AM via Microsoft Teams and at 110 Watervliet Avenue.

COMMUNITY AND STAKEHOLDER RELATIONS COMMITTEE - Report from Jackie McDonough
Community and Stakeholder Relations Committee met on Thursday, May 21, 2026 at 10:00 AM at 110 Watervliet Avenue, Albany and via Microsoft Teams.

Administrative Discussion Items

- There were two administrative discussion items from the April meeting.
- Jonathan Scherzer gave a presentation on the branding for our refreshed company core values.
- The committee received an update on the organization's refreshed DRIVES branding initiative.
- Jonathan Scherzer reviewed the evolution of the branding framework, including visual identity updates, messaging alignment, and plans for continued integration across employee communications, community outreach, and stakeholder engagement efforts.
- Discussion included the importance of reinforcing the DRIVES principles internally while strengthening public recognition of the brand.
- Kelli Schreivogl gave a presentation on the development of our new employee rewards and recognition program, *Values in Motion*.
- The program is intended to align employee recognition with organizational values and performance objectives while creating more consistent opportunities to celebrate employee contributions across departments.
- Staff reviewed rollout plans, recognition categories, and engagement strategies designed to support employee morale and organizational culture.
- Jaime Kazlo presented the earned media and community engagement report.
- Over the past month, CDTA issued four press releases, generating 14 media stories across multiple outlets both local and nationally. Coverage highlights included the return of CDPHP *Cycle!*, enhanced real-time information for customers and our advocacy work to call for increased state operating assistance.
- Social media engagement continues to grow across all platforms. High-performing content featured employee focused stories and our recently adopted operating and capital plan.
- We held a number of internal events and participated in several community engagement events including our annual CDTA Chili cookoff and transportation for a recent Patriot Flight.
- Upcoming events and activities include our annual Retiree Luncheon on Thursday, June 4 and our Bus and Maintenance Roadeo with a new family fun day added for all employees to enjoy on Saturday, June 6.
- There were two administrative discussion items for our May meeting.
- Jonathan Scherzer provided an update on our seasonal service offerings.
- The Saratoga Summer trollies, Lake George trollies, Nature Buses and service to Grafton Lakes State Park will return for the summer season.
- The Lake George trolley service kicked off on Memorial Day weekend and will run through October. This service connects Glens Falls, Queensbury, and Lake George Village with two routes.

- Our popular Nature Bus service starts this weekend. This year marks our sixth year of service in Albany. This collaborative project with the Mohawk Hudson Land Conservancy connects thousands of people to natural places in and around Albany. The complimentary service will run through early October.
- We will once again operate Saratoga Trolley service to support the Belmont Stakes from June fourth through the seventh. Service will be provided free of charge thanks to a partnership with NYRA and the Saratoga Casino Hotel. Regular summer trolley service will kick off on July third and run through September seventh.
- Jaime Kazlo provided the Earned Media and Community Relations report. Last month, we sent three press releases and earned five placements from television, newspaper, and radio with an estimated value of \$6,000.
- Stories included – a feature story on CDPHP *Cycle!* season 10 and shuttle service to support Albany's Tulip Festival.
- A big Congratulations to Operator John Gonzalez and our Maintenance team who competed at the APTA International Bus and Maintenance Roadeo in Utah last weekend. Both teams had a strong showing and represented CDTA very well at the annual event.
- Looking ahead, we are holding our official CDPHP *Cycle!* Season 10 kick-off on Thursday May 28 in Albany's Washington Park, our annual Retiree Luncheon on June fourth and our Annual Roadeo/Family Fun Day on Saturday, June 6.
- Next meeting of the Committee will be on Thursday, June 18, 2026 at 10:00 AM via Microsoft Teams and at 110 Watervliet Avenue.

STRATEGIC AND OPERATIONAL PLANNING COMMITTEE - Report from Jackie McDonough

The Strategic and Operational Planning Committee met on Thursday, May 21, 2026 at 11:00 AM via Microsoft Teams and at 110 Watervliet Avenue.

Administration Discussion Items

Glens Falls Service Changes

- CDTA assumed operation of bus service in Warren County from GGFT in January 2024. From January 2024 through August 2025, we made no changes to legacy GGFT service, focusing instead on observing ridership and operations and deploying technology. A public meeting was held on April 6 to solicit feedback for service improvements.
- Existing routes serve Glens Falls, South Glens Falls, Hudson Falls, Fort Edward, Lake George, Bolton Landing, SUNY Adirondack, and Saratoga Springs, including seasonal trolley services. Ridership productivity varies by route, with the highest-performing routes averaging approximately 10–11 rides per hour, compared to a system performance target of 15 rides per hour.
- The service planning process is structured in two phases:
 - **Phase I**, scheduled to take effect on May 24, 2026, focuses on optimizing existing schedules by using GPS-based travel time data to better align running times with actual operating conditions. These adjustments are expected to improve on-time performance and overall service reliability while maintaining existing service levels, with no significant changes to routes, frequency, or span.
 - **Phase II**, anticipated in late August 2026, includes potential route and service level changes informed by ridership data and public input. The effort focuses on improving effectiveness and sustainability by enhancing service levels where supported by demand, improving reliability and on-time performance, and strengthening connections to key destinations, with all changes evaluated to ensure cost-neutral service rebalancing.

Review of Improved Scheduling Practices

- CDTA's on-time performance (OTP) has improved significantly over the past decade, following a strategic shift in 2014 toward more data-driven scheduling and a goal of reaching 85% OTP. Performance climbed into the high 70% range by 2021, but beginning in FY22 the system experienced a sustained decline. This downturn was driven largely by post-pandemic workforce challenges and rapid service expansion, including new BRT lines and service in Montgomery and Warren Counties.

- In response, we partnered with Courval Scheduling (CSched) in 2023 to evaluate and strengthen scheduling practices. This effort focused on leveraging AVL data for more precise run times, improving data quality, and applying disciplined scheduling fundamentals such as realistic layovers and more efficient route pairing. Staff were trained on these methods, and a phased rollout began in 2025, starting with Albany service and later expanding to Troy.
- These changes have begun to yield results. We have seen our first sustained improvements in OTP since 2021, with systemwide performance increasing approximately 4–5%. Gains have been strongest in areas where the new scheduling approach has been fully implemented.
- Some challenges remain, particularly in Albany, where changes in traffic conditions—such as reduced speed limits and increased enforcement—have eroded some of the early gains and require continued recalibration.
- Looking ahead, we are expanding optimized scheduling practices to additional service areas, including Schenectady, Saratoga, and Glens Falls, with work now largely led by internal staff and supported by CSched. Continued refinement of run times and alignment of service levels will be essential to sustaining and building on recent improvements.
- Next meeting of the Committee will be on Thursday, June 18, 2026 at 11:00am via Microsoft Teams and at 110 Watervliet Avenue.

CHIEF EXECUTIVE OFFICER’S REPORT – Frank Annicaro

- The Chief Executive Officer provided his report for May 2026.

EXECUTIVE SESSION

Entered Executive Session: 9:47 am

Motion – Ms. Figueroa

Seconded – Ms. McDonough

Unanimous Agreement

- An update regarding pending litigation.

Exited Executive Session: 10:12 am

Motion – Ms. Figueroa

Seconded – Mr. Stackrow

Unanimous Agreement

UPCOMING MEETINGS

- Subject to the call of the Chair, Chairman Lahut announced the following meeting date:
 - Wednesday, June 24, 2026 at 9:00am at 110 Watervliet Avenue.

ADJOURNMENT - 10:15 PM

Motion – Mr. Wohl

Seconded – Ms. McDonough

Carried Unanimously

Respectfully submitted,

Jaclyn L. Falotico, Vice-Chair

Dated: June 24, 2026

CAPITAL DISTRICT TRANSPORTATION AUTHORITY

RESOLUTION No. 27 - 2026

Approve Contract for Red Line Upgrades

WHEREAS, the Capital District Transportation Authority (the “Authority”) is charged by title 11-C of the Public Authorities Law with providing omnibus transportation within the Capital District transportation district, and

WHEREAS, the Authority initially launched the Red Line BRT corridor in 2011, and

WHEREAS, since that time, the corridor has reached a point where reinvestment is necessary to maintain performance, safety and customer experience, and

WHEREAS, the Red Line upgrade project represents a comprehensive “state of good repair” and modernization effort, and

WHEREAS, an IFB for the upgrades was issued and a formal bid analysis was completed by Creighton Manning Engineering, and

WHEREAS, based on the evaluation, Callanan Industries, Inc., was identified as the lowest responsive and responsible bidder, and

WHEREAS, the contract includes a two year duration with substantial completion targeted by August 31, 2027, and

WHEREAS, Authority staff recommends awarding a Red Line upgrade contract to Callanan Industries, Inc., of Albany, NY in an amount not to exceed \$6,151,127 plus a 20% contingency for a total amount not to exceed \$7,381,352.

NOW, THEREFORE, IT IS RESOLVED as follows:

1. The Authority hereby awards a two-year contract for Red Line BRT upgrades to Callanan Industries, Inc., of Albany, NY in an amount not to exceed \$6,151,127 plus a 20% contingency for a total amount not to exceed \$7,381,352, subject to compliance with the terms and conditions of the proposal and contract documents.
2. Authority Staff is hereby authorized to execute the necessary documents.
3. The source of funds is the Infrastructure Investment and Jobs Act Safe Streets and Roads for All competitive grant program.

4. This Resolution shall take effect immediately.

CERTIFICATION

The undersigned, duly qualified and acting as Secretary of the Capital District Transportation Authority, certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Capital District Transportation Authority held on 24th day of June, 2026.

Dated: June 24, 2026

Jaclyn L. Falotico, Vice-Chair

Capital District Transportation Authority Agenda Action Sheet

Subject: Red Line Upgrades
Committee: Performance Monitoring/Audit
Meeting Date: June 18, 2026

Objective of Purchase or Service:

To procure a qualified general contractor to perform infrastructure improvements along the Red Line BRT corridor in Schenectady, including adding new marked and signalized crosswalks, constructing curb extensions, relocating stops to improved crossings, and introducing curbside bus lanes on segments between Veeder Avenue and the Schenectady County line.

Summary of Staff Proposal:

The Red Line BRT corridor was originally launched in 2011 as CDTA's first bus rapid transit service, delivering enhanced mobility, improved rider amenities, and transit-oriented investment along a key regional corridor. Since that time, the corridor has experienced over a decade of continuous use, evolving ridership patterns, and exposure to weather and operational wear. As a result, many elements of the system - including stations, sidewalks, pavement, drainage, and supporting infrastructure - have reached a point where reinvestment is necessary to maintain performance, safety, and customer experience.

This project represents a comprehensive "state of good repair" and modernization effort intended to refresh aging infrastructure and incorporate updated design standards and amenities that reflect current system needs and expectations. The improvements also position the corridor to better support future transit-oriented development and continued economic activity starting in Schenectady.

An Invitation for Bids (IFB) was issued in April for Red Line Infrastructure Upgrades. The scope included rehabilitation of bus stations, roadway and sidewalk improvements, drainage, landscaping, traffic signal work, and relocation of shelters, pylons, and supporting electrical systems.

A formal bid analysis was completed by Creighton Manning Engineering. Based on the evaluation, Callanan Industries, Inc. was identified as the lowest responsive and responsible bidder.

Financial Summary/Cost:

The analysis identified one major bid item (Subbase Course, Type 2) exceeding the engineer's estimate by more than 25%; however, this variance was deemed justified due to current market conditions, including increased material and fuel costs.

The engineer concluded that the bid is reasonable and recommends proceeding with contract award to Callanan Industries, Inc. The contract includes a two-year duration with substantial completion targeted by August 31, 2027, and liquidated damages for delays beyond contract milestones.

The total bid amount is \$6,151,127 and is funded by the Infrastructure Investment and Jobs Act Safe Streets and Roads for All (SS4A) competitive grant program.

Proposed Action:

I recommend awarding a contract for Red Line BRT Infrastructure Improvements to Callanan Industries, Inc. of Albany NY as the lowest responsive and responsible bidder, in an amount not to exceed \$6,151,127 plus a 20% contingency, for a total authorized amount of \$7,381,352. This is subject to final contract execution and compliance with all insurance and bonding requirements.

Manager:

Christopher Desany, Chief Operating Officer

CAPITAL DISTRICT TRANSPORTATION AUTHORITY
Staff Contract Award Certification

1. TYPE OF CONTRACT (check one):

☒ Construction & Maintenance ☐ Goods, Commodities & Supplies ☐ Bus Purchase
☐ Services & Consultants ☐ Transportation & Operational Services

2. TERMS OF PERFORMANCE (check one):

☒ One-Shot Deal: Complete scope and fixed value
☐ Fixed Fee For Services: Time and materials - open value
☐ Exclusive Purchase Contract: Fixed cost for defined commodity with indefinite quantity
☐ Open Purchase Contract: Commitment on specifications and price but no obligation to buy
☐ Change Order: Add on to existing contract

3. CONTRACT VALUE:

\$7,381,352 (Not to Exceed)

4. PROCUREMENT METHOD (check one):

☐ Request for Proposals (RFP) ☒ Invitation for Bids (IFB) ☐ Other

5. TYPE OF PROCEDURE USED (check one):

☐ Micro Purchases (Purchases up to \$2,499.00) ☐ Small Purchases (\$25,000 up to \$100,000)
☒ Sealed Bid/Invitation for Bids (IFB) (Over \$100,000) ☐ Request for Proposals (RFP)
☐ Professional Services (Over \$25,000) ☒ Sole or Single Source (Non-Competitive) (**Emergency**)

6. SELECTION CRITERION USED:

Number of Proposals/Bids Solicited # 16 or **Advertised**
Number of Proposals/Bids Received # 4

Attach Summary of Bids/Proposals

7. Disadvantaged/Minority Women's Business Enterprise (D/MWBE) involvement

Are there known D/MWBEs that provide this good or service?	Yes	<u>No</u>
Number of D/MWBEs bidding/proposing		<u>0</u>
D/MWBE Certification on file?	Yes	No <u>Not Applicable</u>
Was contract awarded to a D/MWBE?	Yes	<u>No</u>
Number of D/MWBE Subcontractors		<u>4 (3 DWBE, 1 WBE)</u>

8. LEGAL NAME and ADDRESS OF CONTRACTOR/VENDOR: **Callanan Industries, Inc.**
PO Box 15097
Albany, NY 12211

8. SOURCE OF FUNDS: **Infrastructure Investment and Jobs Act Safe streets and Roads for All Grant Program**

9. COMPLIANCE WITH STATE AND FEDERAL RULES:

Non-Collusion Affidavit of Bidder	(<u>Yes</u> , No, N/A)
Disclosure & Certificate of Prior Non-Responsibility Determinations	(<u>Yes</u> , No, N/A)
Disclosure of Contacts (only RFPs)	(Yes, No, <u>N/A</u>)
Certification with FTA's Bus Testing Requirements	(Yes, No, <u>N/A</u>)

10. RESPONSIBLE STAFF CERTIFIES THE INTEGRITY OF THIS PROCUREMENT/CONTRACT:

Stacy Sansky, Director of Procurement DATED: **June 18, 2026**



Bid Summary



Contract Name: Red Line Infrastructure Improvements

Contract No: CDTA FAC 240-2000

Date/Time of
Opening:

June 4, 2026 1:00PM EST

Bidder Contact Information	Base Bid/Lump Sum Price	Bid Alternate- If Applicable	Subcontractors If known/as applicable (Names only)	DBE/MWBE/SDVOB Status
Name: <i>Callanan Industries, Inc</i> Address: <i>PO Box 15097 Albany, NY 12212</i> Contact: <i>Buck Hellwig</i> Email: <i>estimating@callanan.com</i> Phone: <i>518.381.6779</i>	Total Base Bid: \$6,151,126.88	Alternate 1: Alternate 2:	1 Stilsing Electric 2 EMI Guide Rail 3 Zehrs Flowers and Landscaping 4 Afsco Fence 5 Harbour Roads 6 Straight Line Industries 7 PCS Demolition	DBE __ MBE __ WBE ☒ SDVOB __ DBE ☒ MBE __ WBE ☒ SDVOB __ DBE ☒ MBE __ WBE ☒ SDVOB __ DBE __ MBE __ WBE __ SDVOB __ DBE ☒ MBE __ WBE ☒ SDVOB __ DBE ☒ MBE __ WBE ☒ SDVOB __ DBE __ MBE __ WBE __ SDVOB __
Name: <i>Carver Construction, Inc.</i> Address: <i>26 Corporate Circle Albany, NY 12203</i> Contact: <i>Nick Laraway</i> Email: <i>estimating@carvercompanies.com</i> Phone: <i>518.355.6034</i>	Total Base Bid: \$6,658,174	Alternate 1: Alternate 2:	1 Harbour Roads 2 A&K Slip Forming 3 Stilsing Electric 4 EMI Guiderail 5	DBE ☒ MBE __ WBE ☒ SDVOB __ DBE __ MBE __ WBE ☒ SDVOB __ DBE __ MBE __ WBE ☒ SDVOB __ DBE __ MBE __ WBE ☒ SDVOB __ DBE __ MBE __ WBE __ SDVOB __
Name: <i>New Castle Paving, LLC</i> Address: <i>1 Madison Street, Suite 100 Troy, NY 12180</i> Contact: <i>Steve Radloff</i> Email: <i>sradloff@newcastlepaving.com</i> Phone: <i>518.275.0226</i>	Total Base Bid: \$8,272,480.91	Alternate 1: Alternate 2:	1 A&K Slip Forming 2 AFSCO Fence 3 Harbour Roads 4 Straight Line Industries 5 Stilsing Electric	DBE __ MBE __ WBE ☒ SDVOB __ DBE __ MBE __ WBE __ SDVOB __ DBE ☒ MBE __ WBE ☒ SDVOB __ DBE __ MBE __ WBE __ SDVOB __ DBE __ MBE __ WBE ☒ SDVOB __
Name: <i>James H Maloy, Inc</i> Address: <i>PO Box 11016 Loudonville, NY 12211</i> Contact: <i>Peter J Maloy</i> Email: <i>pmaloy@jhmaly.com</i> Phone: <i>518.438.7881</i>	Total Base Bid: \$7,288,000	Alternate 1: Alternate 2:	1 2 3 4 5	DBE __ MBE __ WBE __ SDVOB __ DBE __ MBE __ WBE __ SDVOB __ DBE __ MBE __ WBE __ SDVOB __ DBE __ MBE __ WBE __ SDVOB __ DBE __ MBE __ WBE __ SDVOB __
Name: Address: Contact: Email: Phone:		Alternate 1: Alternate 2:	1 2 3 4 5	DBE __ MBE __ WBE __ SDVOB __ DBE __ MBE __ WBE __ SDVOB __ DBE __ MBE __ WBE __ SDVOB __ DBE __ MBE __ WBE __ SDVOB __ DBE __ MBE __ WBE __ SDVOB __
Name: Address: Contact: Email: Phone:		Alternate 1: Alternate 2:	1 2 3 4 5	DBE __ MBE __ WBE __ SDVOB __ DBE __ MBE __ WBE __ SDVOB __ DBE __ MBE __ WBE __ SDVOB __ DBE __ MBE __ WBE __ SDVOB __ DBE __ MBE __ WBE __ SDVOB __
I, Frank Annicaro, Chief Executive Officer of The Capital District Transportation Authority hereby certify that the above is a true, complete and accurate record of the bids received on the date and time listed above for this project.		Signature: _____		

CAPITAL DISTRICT TRANSPORTATION AUTHORITY

Resolution No.28 - 2026

Approve Annual Drug and Alcohol Policy

WHEREAS, in its mission to provide safe and reliable transportation, the Capital District Transportation Authority (“Authority”) has a drug-free workplace, and

WHEREAS, the Authority has further responsibility for “safety-sensitive” employees under the regulations of the Federal Transit Administration (49 CFR parts 40 & 655) to formulate a Drug and Alcohol Policy, and

WHEREAS, the Drug and Alcohol Policy shall be periodically reviewed and approved by the Authority, and

WHEREAS, upon review, there are no regulatory changes or administrative changes as attached hereto.

NOW, THEREFORE BE IT RESOLVED, that the 2026-2027 Drug and Alcohol Policy for the Capital District Transportation Authority is hereby approved and adopted in its entirety.

CERTIFICATION

The undersigned, duly qualified and acting as Secretary of the Capital District Transportation Authority, certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Capital District Transportation Authority held on the 24th day of June, 2026.

Dated: June 24, 2026

Jaclyn L. Falotico, Vice-Chair

Capital District Transportation Authority Agenda Action Sheet

Subject: Approve Drug & Alcohol Policy
Committee: Performance Monitoring/Audit
Meeting Date: June 17, 2026

Objective of Purchase or Service:

An annual review of our Drug and Alcohol Policy is required by the Federal Transit Administration. This policy contains language outlining how our program works, what standards employees are held to, and the consequences associated with violating the policy. The types of tests that CDTA requires include Pre-Employment, Random, Post Accident, Return to Work and Reasonable Suspicion. The five classes of drugs that we currently screen for are: Marijuana, Cocaine, Opiates, Amphetamines and Methamphetamines.

The policy is available to all employees, both safety-sensitive and non-safety sensitive. It ensures that all regulations are current to maintain compliance with the Federal Transit Administration.

Summary of Staff Proposal:

- Regulatory Changes:
At this time, there are no regulatory changes.
- Administrative Changes:
A few changes were made including updates to our EAP provider listing, the locations of our health clinics and a modification to our medication page. We also changed some wording and bolded several sections based on recommendations from FTA. None of these were regulatory, they were administrative best practices.

Financial Summary/Cost:

No Impact

Proposed Action:

I recommend approval of the 2026-2027 Drug and Alcohol Policy

Manager:

Kelli Schreivogl, Senior Director of Human Resources & Risk Mngement



Memorandum

June 24, 2026

To: Chairman of the Board
Board Members

From: Frank Annicaro, Chief Executive Officer

Subject: CEO Report for June 2026

This reporting period has been defined by significant developments at both the state and local levels, as well as continued engagement with our employees, customers, and community partners throughout the Capital Region.

Most notably, New York State finalized its FY2027 budget, providing much-needed certainty regarding transit funding for the year ahead. Under the adopted budget, upstate transit authorities will receive a 7.18% increase in State Operating Assistance (STOA) funding. While this increase falls short of the 15% investment that transit agencies across the state advocated for, and that CDTA identified as necessary to avoid Phase 4 of our service rebalancing efforts, it is very close to the 8% increase that was prudently incorporated into CDTA's FY2027 budget.

We are grateful to our local elected leaders who worked tirelessly throughout the budget process to advocate for public transportation funding and continue to seek long-term solutions that properly support transit in the Capital Region. Their efforts helped ensure that transit remained a priority during a challenging fiscal environment.

Although the final funding outcome was not what we had hoped for, the adopted state budget reinforces that CDTA's financial planning and budgeting assumptions were responsible and realistic. As a result, we remain on stable financial footing as we enter FY2027. However, given the funding levels provided, we will continue advancing Phase 4 of our service rebalancing initiative, with implementation anticipated in late August. Staff will present the final proposal to the board for consideration next month, after which we will begin a comprehensive public information campaign to prepare customers and stakeholders for the upcoming changes.

The state budget also included important modifications to the Climate Leadership and Community Protection Act (CLCPA) implementation framework. These changes significantly alter the trajectory of CDTA's transition toward a zero-emission fleet and provide a more practical pathway for transit agencies across New York State. With this additional flexibility, we can begin planning a more sustainable and achievable transition strategy while identifying the substantial capital investments and funding partnerships necessary to meet both our operational and environmental goals.

June was also an exceptionally active month for employee engagement and community outreach activities. One of the highlights was our inaugural Rodeo Family Day held on Saturday, June 6. I was incredibly proud to see dozens of employees and their families participate in the event. Team members showcased their skills during transportation and maintenance competitions while families enjoyed games, crafts, food, and fellowship. The event was a tremendous success and reflected the strong sense of pride, professionalism, and community that exists throughout our workforce. As we continue to focus on employee recruitment, retention, and engagement, events such as these help strengthen our organizational culture and reinforce the importance of recognizing the contributions of our employees and their families.

On June 9, I joined members of the senior leadership team in attending a special meeting of the Warren County Board of Supervisors. This provided an important opportunity to share CDTA's accomplishments since assuming responsibility for transit operations in Warren County in January 2024. We highlighted the investments made in facilities, employees, equipment, and service enhancements, while also discussing future plans and opportunities for continued partnership.

The meeting allowed us to demonstrate the significant value that public transportation provides to Warren County residents, businesses, visitors, and community organizations. Equally important, it strengthened our relationship with county leadership and reinforced CDTA's commitment to being a responsive and collaborative regional partner. As we continue expanding mobility options throughout our service area, maintaining strong relationships with local governments and stakeholders remains essential to our long-term success.

As we conclude this reporting period, I remain confident in CDTA's direction and the strength of our organization. While financial and operational challenges remain, we have established a solid foundation that allows us to move forward with stability, transparency, and purpose. I want to thank our employees, leadership team, community partners, elected officials, and this board for their continued support and commitment to delivering safe, reliable, and innovative transportation services throughout the Capital Region.

May 2026 Performance Summary

Revenue:

- Customer fares were 0.43% under budget this month and 2.11% over budget YTD.
- MRT is over budget 0.97% this month and 0.41% under budget YTD.
- NYS Aid is under budget 0.76% for the year.

Expenses:

- Wages are 2.52% under budget YTD.
- Materials & Supplies are 52.78% over budget YTD.
- Purchased Transportation is 4.48% over budget for the month.
- Overall Expenses: 2.70% under budget YTD.

Overall, CDTA remains in a satisfactory budget position as we continue to drive efficiency and service rebalancing in alignment with our TDP and in response to the FY2027 budget challenges.

Ridership:

- Total Ridership (May 2026): 1.545M (-4% vs. May 2025)
- YTD Ridership: 3.1426M (- 3.1% vs. YTD 2026)
- STAR (May 2026): 32,834 riders (-1.0% vs. May 2025)
- FLEX (May 2026): 9,833 riders (-2.5% vs. May 2025)
- NX (May 2026): 7,894 riders (+22.1% vs May 2025)

Operations:

- Trip Completion Rate: 99.94%
- Accidents: 37 total; 15 preventable
- Scheduled Maintenance Compliance: 80.5%
- Preventive Maintenance Inspections (PMI): 99.4% on-time
- MDBSI: 22,489 miles
- Employee Availability: 91.3%
- On-Time Performance:
 - Fixed Route: 73.6%
 - STAR: 67.21% (within 10-minute window)

Customer Experience:

- Customer Comments: 211 total (64 related to STAR)
- Fixed Route Complaints: 134
- Other Complaints: 13
- Website Traffic: 803,676 page views

CEO Activity:

I continued my outreach across the Capital Region, meeting with elected officials, community leaders, and partners to strengthen relationships and explore collaboration opportunities.

May 26, 2026

I met with leaders at Empire State Development to discuss grant opportunities and transit oriented development.

May 28, 2026

I attended the CDPHP *Cycle!* 10th Birthday Celebration at Washington Park in Albany with several other CDTA Employees.

I, along with other CDTA employees, attended the Troy Maintenance Commendation Meal, where we acknowledged and recognized employees for their service.

I, along with other CDTA employees, attended the Capital Region Business Hall of Fame Dinner and Induction with several community leaders in attendance.

June 2, 2026

I, along with several CDTA employees, met with the City of Rensselaer Mayor as well members of their planning department and director of operations. We continued to discuss our partnership with the city.

June 4, 2026

I, along with other CDTA employees and board members, attended our annual retiree luncheon with more than 75 CDTA retirees in attendance.

I attended the Capital Region Transportation Council's Policy Board meeting

June 5, 2026

I attended the Center for Economic Growth (CEG) Leadership Board Meeting.

I, along with CDTA employees, met with local developers about potential opportunities to partner on transit oriented development.

June 8, 2026

I met with Waterford Mayor Craig Falcone to introduce myself and discuss out partnership with the village.

June 9, 2026

I, along with several CDTA employees, went to a Warren County Board of Supervisors Workshop Meeting to share CDTA's accomplishments since assuming responsibility for transit operations in Warren County in January 2024. We highlighted the investments made in facilities, employees, equipment, and service enhancements, while also discussing future plans and opportunities for continued partnership.

I did an interview with the Troy Record about CDTA employees donating items for Defazio's Annual Stickball Tournament that raises donations for Joesph's House in Troy.

June 10, 2026

I met with the Special Agent in Charge of the Albany Field Office of the Federal Bureau of Investigation to introduce myself and discuss strategies for enhancing the physical safety of CDTA employees, as well as strengthening the organization's cybersecurity preparedness and protections.

I attended the Adirondack-Glens Falls Transportation Council Policy Committee Meeting.

June 11, 2026

I, along with other CDTA employees, met with the Business for Good Foundation's Executive Director and Director of External Relations to discuss how we can partner together.

I attended the Regional Development Coordinating Council (RDCC) meeting.

June 15, 2026

I met with the Capitalize Albany Corporation President and Vice President to discuss how we can partner together.

I went to the New York State Capitol to meet with some local elected leaders to discuss the STOA increase and Phase 4 of CDTA's Service Rebalancing.