



**CDTA COMMITTEE AGENDA**  
**Board Operations Committee**  
**Via Microsoft Teams & 110 Watervliet Avenue, Albany**  
**Wednesday, January 15, 2025, at 9:15am**

<b>Committee Item</b>	<b>Responsibility</b>
Call to Order	Jayne Lahut
Approve minutes of December 4, 2024	Jayne Lahut
<b>Consent Agenda Item</b>	
• Resolution to Execute FTA Grant Awards	Mike Collins
<b>Administrative Discussion Items</b>	
• Review Committee Agendas	Everyone
• Advocacy Update	Lisa Marrello
• 2025 Committee/Board Calendar	Mike Collins
• CEO Search Update	Jayne Lahut
Adjourn	Jayne Lahut
<b>Next Meeting</b>	
Wednesday, February 12, 2025, at 9:15am via Microsoft Teams and at 110 Watervliet Ave	

# **Capital District Transportation Authority Board Operations Committee**

**Meeting Notes – December 4, 2024, at 9:15 am; 110 Watervliet Avenue, Albany**

In Attendance: Jayme Lahut, Peter Wohl, Dave Stackrow, Denise Figueroa, Carm Basile, Amanda Avery, Mike Collins, Lance Zarccone, Jaime Kazlo, Emily DeVito

## **Meeting Purpose**

Regular monthly meeting of the Board Operations Committee. Jayme Lahut noted that a quorum was present. Minutes from the November 13, 2024, meeting was reviewed and approved.

## **Administrative Discussion Items**

- We previewed agendas for the December committee meetings and for the December Board meeting.
- We are on target to close on the Gazette property loan with Community Bank and the property.
- Carm provided an update on advocacy and outreach with elected leaders and key staff. We are making progress on a boost for more operating assistance and capital funding as part of the Governor's budget to be released in mid-January.
- Regarding the CEO search, final interviews are underway and should be completed in early January when the Search Committee will discuss its findings with the entire Board.
- Meanwhile our CEO is ready to move on with his retirement and involvement with other new activities on January 1. A resolution to appoint Mike Collins as interim-CEO as of December 31 until a permanent CEO is appointed by the Board is recommended to the board.

## **Next Meeting**

Wednesday, January 15, 2025, at 9:15am via Microsoft Teams or at 110 Watervliet Avenue.